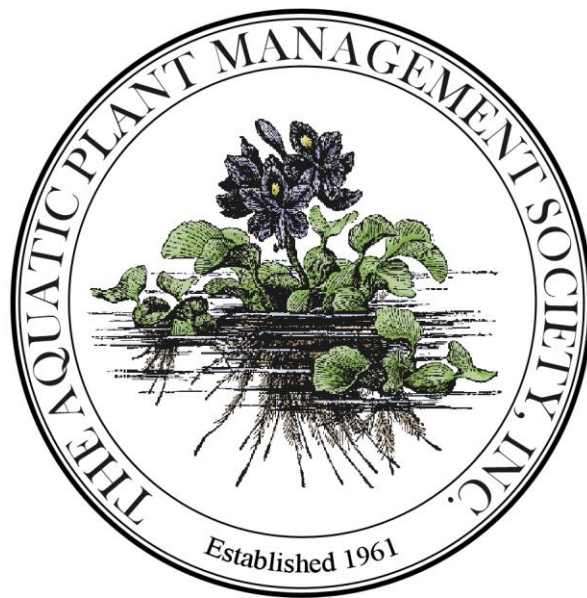


The Aquatic Plant Management Society



**Board Meeting
Hilton Oceanfront Resort
Myrtle Beach, SC
July 12, 2015**

AGENDA

Meeting of the Board of Directors
Hilton Myrtle Beach Oceanfront Resort
Palisades H
Myrtle Beach, South Carolina
July 12, 2015

~ Continental breakfast provided ~ 7:30 a.m.

8:00 a.m. Call to Order
10:00 a.m. Morning Break
12:00 p.m. Board Room Lunch
12:45 p.m. Reconvene Board Meeting
3:30 p.m. Afternoon Break
5:00 p.m. Adjourn

8:00 a.m. CALL TO ORDER - President Cody Gray

ROLL CALL - Secretary Jeff Schardt
Seating of Proxies
Recognition of Visitors

MINUTES - Approval of Minutes from the Board of Directors Meeting held January 13, 2015 in Myrtle Beach, SC and subsequent email Board of Director votes to be considered and approved by the Board.

REPORT OF THE PRESIDENT - Cody Gray

REPORT OF THE TREASURER - Jeremy Slade

REPORT OF THE SECRETARY - Jeff Schardt

REPORT OF THE EDITOR - Jay Ferrell

Approval of Officer Reports

COMMITTEE REPORTS

Awards - Mike Netherland
Bylaws and Resolutions - Jim Schmidt
Education and Outreach - Jeff Schardt
Exhibits - Craig Aguillard
Finance - John Gardner
Legislative - John Madsen
Meeting Planning - Tommy Bowen

Membership - Joe Vassios
Nominating - Mike Netherland
Past President's Advisory - Mike Netherland
Program - Rob Richardson
Publications - Jay Ferrell
Regional Chapters - John Madsen
Scholastic Endowment - Tom Warmuth
Strategic Planning - Bo Burns
Student Affairs - Rebecca Haynie
Web Site - Karen Brown

SPECIAL REPRESENTATIVE REPORTS

AERF - Carlton Layne
BASS - Gerald Adrian
CAST - Joe Vassios
NALMS - Terry McNabb
RISE - Joe Bondra
WSSA - Cody Gray
Science Policy Director - Lee Van Wychen

Approval of Committee and Special Representative Reports

OLD BUSINESS

NEW BUSINESS

Discussion to extend APMS Domain by additional 20 years for \$660.

Document retention – see attached

Discussion of pursuit of New Zealand/Australia regional APMS Chapter

Discussion of pursuit of APMS sponsorship of 2018 aquatic plant meeting in New Zealand

Discussion on APMS funding UF to create a National Silent Invaders PowerPoint

Corporate meetings in conjunction with APMS

Discussion on “Women of Aquatics” organizational effort

5:00 p.m. ADJOURN - President Cody Gray

The Aquatic Plant Management Society, Inc.
7922 NW 71st Street
Gainesville, FL 32653
www.apms.org

2014-2015 Officers and Directors

Officers

President - Cody Gray
United Phosphorus, Inc.

President Elect - Robert Richardson
North Carolina State University

Vice President - John Madsen
USDA - ARS, EIWRU

Immediate Past President - Michael Netherland
U.S. Army Corps of Engineers ERDC

Treasurer - Jeremy Slade (1/3)
United Phosphorus, Inc.

Secretary - Jeffrey Schardt (2/3)
FL FWC (retired)

Editor - Jason Ferrell (2/3)
University of Florida

Directors

Michael Masser (3/3)
Texas A&M University

Joe Vassios (3/3)
United Phosphorus, Inc.

Rebecca Haynie (2/3)
SePRO Corporation

Vernon V. Vandiver Jr. (2/3)
University of Florida

Dick Pinagel (1/3)
Aqua-Weed Control

Ryan Wersal (1/3)
Lonza

Student Director

Erika Haug
North Carolina State University

2014 – 2015 Committee Chairs and Special Representatives

<u>Committee</u>	<u>Chair</u>	<u>Representative</u>	
Awards	Mike Netherland	AERF	Carlton Layne
Bylaws and Resolutions	Jim Schmidt	BASS	Gerald Adrian
Education and Outreach	Jeff Schardt	CAST	Joe Vassios
Exhibits	Craig Aguiard	NALMS	Terry McNabb
Finance	John Gardner	RISE	Joe Bondra
Legislative	John Madsen	WSSA	Cody Gray
Meeting Planning	Tommy Bowen	Science Policy Director	Lee VanWychen
Membership	Joe Vassios		
Nominating	Mike Netherland		
Past President's Advisory	Mike Netherland		
Program	Rob Richardson		
Publications	Jay Ferrell		
Regional Chapters	John Madsen		
Scholastic Endowment	Tom Warmuth		
Strategic Planning	Bo Burns		
Student Affairs	Rebecca Haynie		
Web Site	Karen Brown		
Newsletter Editor	Jeffrey Schardt		

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Board Book

July 12, 2015

Myrtle Beach, SC

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THE AQUATIC PLANT MANAGEMENT SOCIETY, INCORPORATED

Minutes of the Board of Directors Meeting

January 13, 2015

Hilton Myrtle Beach Oceanfront Resort

Myrtle Beach, South Carolina

The Board of Directors of the Aquatic Plant Management Society, Inc. met on Tuesday, January 13, 2015 at the Hilton Myrtle Beach Oceanfront Resort in Myrtle Beach, SC. President Cody Gray called the meeting to order at 8:00 a.m.

Officers and Directors present at roll call were:

Cody Gray, President
Rob Richardson, President Elect
John Madsen, Vice President
Mike Netherland, Immediate Past President
Jeff Schardt, Secretary
Jason Ferrell, Editor
Michael Masser, Director
Rebecca Haynie, Director
Vernon Vandiver, Director
Joe Vassios, Director
Erika Haug, Student Director

Others in attendance during all or portions of the meeting:

Tommy Bowen - Meeting Planning Committee Chair

After Roll Call, President Gray asked for approval of the Meeting Agenda.

Rob Richardson motioned the Board to approve the Meeting Agenda. Joe Vassios seconded the motion. The motion passed without dissenting vote.

MINUTES

There were a few clerical errors and Director affiliation updates corrected in the Minutes.

Michael Masser motioned the Board to approve the Minutes as amended. Jay Ferrell seconded the motion. The motion passed without dissenting vote.

PRESIDENT'S REPORT

President Cody Gray reported that he attended the SCAPMS and FAPMS Regional Chapter Annual Meetings and is planning to attend the Northeast, Midwest, and Western Chapter Meetings. Gray also reported he has been working with the Treasurer to provide an additional review of expenditures as suggested in previous audit reports and incorporated in the Operating Manual.

TREASURER'S REPORT

Jeremy Slade reported that as of December 31, 2014, the General Account had a balance of \$382,011.21 with \$36,123.60 in checking and \$345,887.61 in general investments. The Scholastic Endowment Account had a balance of \$73,639.53 with \$177.08 in checking and \$73,462.45 in investments. The combined assets for the APMS total \$455,650.74.

The account total represents a net loss of \$25,729.78 for 2014. The Annual Meeting netted a positive income of \$20,138.58. Education and Outreach initiatives accounted for a net expense of \$15,429.49. The majority of which occurred in the NC State social media content project (\$5,000), SCAPMS Plant Camp and Lakeville development (\$7,000) and the CAST Project – *Benefits of Controlling Nuisance Aquatic Plants and Algae...* (\$5,000). Scholastic Endowment showed a net negative income of \$12,886, attributable primarily to the Graduate Student Research Grant payment (\$20,000). The Education and Outreach and Scholastic Endowment expenses were anticipated as APMS increases projects to support student initiatives.

Slade reported a \$6,000 reduction in income for 2014 vs. 2013 and a \$49,000 increase in expenses from 2013 to 2014, most of which occurred in five areas.

- \$16,000 increase for meeting expenses in 2014 – most for the Awards Banquet boat
- \$14,000 increase for Education and Outreach in 2104 vs. 2013
- \$12,700 increase for journal expenses in 2014 vs. 2013
- \$3,800 increase for Board of Directors travel in 2014 vs. 2013
- \$1,200 increase for credit card fees for online registration and dues payments

At the time of the meeting, only the Northeast Chapter had sent its contribution toward the Graduate Student Research Grant for Colorado State. Regional Chapters were not asked to contribute toward the 2015 Research Grant if/when awarded. Cody Gray agreed to contact the remaining Chapter representatives for 2014 payments.

For the July Board Meeting, Jeremy Slade will provide a comparative table, for the previous five years, for each of the APMS four accounts (General and Scholastic Endowment / Investment and Checking) and Annual Total for the year as of December 31 for each year. This will provide a better understanding of APMS worth vs. comparing account totals from July to December.

Discussion ensued regarding moving funding from the General Account to the Scholastic Endowment to demonstrate APMS commitment to education and outreach and student initiatives. Previous Boards agreed that the General Accounts should have enough balance to fund two years of operating expenses. The balance of the current General Accounts could be transferred to Scholastic Endowment Checking and Investment.

John Madsen motioned the Board to transfer \$45,000 from the General Investment Account to the Scholastic Endowment Checking Account to pay for two upcoming Graduate Student Research Grants, and transfer \$100,000 from the General Investment Account to Scholastic Endowment Investment Account. Rob Richardson seconded the motion. The motion passed without dissenting vote.

SECRETARY'S REPORT

Jeff Schardt reported that 34 new members had joined APMS since the 2014 Annual Meeting, including two Sustaining Members. Membership fluctuates throughout each year as members retire and new members join. Total Membership was estimated at 307 with 238 Active, 23 Honorary, 30 Student, and 16 Sustaining Members.

Schardt prepared thank you letters to Jim Schmidt of Applied Biochemists (A Lonza Business) and to individuals for donations to APMS received through the Professional Lake Management Alliance (PLMA). PLMA members donated \$1,150 last year for a total of \$39,450 since the inception of the program.

EDITOR'S REPORT

Jay Ferrell reported that the January issue of the Journal will be mailed on January 15 and will consist of 21 articles – one of the largest issues published by APMS. The next issue will return to the 12-16 article, standard size. The Associate Editor review process is running well and keeping the Journal publication schedule on time. Ferrell estimates that the average time from article submission to comments back to the author ranges from 38-40 days. Invoices for January have been sent and 19 payments received with the two remaining anticipated soon.

There was discussion on many small cost fees from Allen Press regarding the Journal. These may be redacting fees for editing. Slade and Ferrell agreed to contact Allen Press to itemize fees charged by Allen Press. If they are editing fees for extensive corrections, there was discussion to forward these to the author.

There is a two-year lapse in posting the full Journal content online. With recent printing at Allen Press, the Table of Contents from the two most recent Journal years no longer is posted on the APMS website. Ferrell agreed to forward the Table of Contents and Abstracts from the articles not yet posted to the Webmaster as an enticement for readers to join APMS to read the Journal.

Rob Richardson motioned the Board to accept the Minutes and Officer Reports.

Rebecca Haynie seconded the motion. The motion passed without dissenting vote.

COMMITTEE AND SPECIAL REPRESENTATIVE REPORTS

Awards: Chair Mike Netherland reviewed the APMS Awards that should be considered for issuing in 2015. Netherland will create a memo to send to the Membership for awards nominations. Schardt and Netherland will work with the Website Committee to post awards criteria on the website to go with awards recipients already posted.

Bylaws and Resolutions Committee: Chair Jim Schmidt's report refers to the legal review of the current Bylaws to ensure APMS structure and operating functions meet applicable laws associated with an organization like APMS. Brashear & Associates, PL conducted the review and concluded that the Bylaws comply with the requirements of Florida statutes. However,

suggestions were made to include statements in Articles II and XVIII relating the APMS 501(c)(5) status with IRS regulations.

Jeff Schardt motioned the Board that, upon legal review and recommendation of the Bylaws Committee, the Board approves amending Article II of the Bylaws adding: 6. The Society will operate under Section 501(c)(5) of the Internal Revenue Code of 1986, as amended, or the corresponding section of any future federal tax code. Michael Masser seconded the motion. The motion passed without dissenting vote.

Jeff Schardt motioned the Board that, upon legal review and recommendation of the Bylaws Committee, the Board approves amending Article XVIII by adding the following underlined language: The Society shall have perpetual existence, but if dissolved, its assets shall be donated to a non-profit organization or institution, qualified under Section 501(c)(5) of the Internal Revenue Code of 1986 as amended, to be selected by the last Board of Directors to be used for research or education outreach on aquatic plant management. Rob Richardson seconded the motion. The motion passed without dissenting vote.

Schardt will contact the Bylaws and Resolutions Committee Chair, Jim Schmidt to post the proposed Bylaws changes in the Newsletter 30 days prior to the 2015 Annual Business Meeting for vote by the Membership.

Education and Outreach Committee: Chair Jeff Schardt reviewed and updated both the membership brochure and booklet with the Website Committee. The booklet will remain on the website to read there. The brochure is in need of printing as copies are nearly depleted. Also the poster display is about 5-6 years old and in need of revision. There was discussion on putting a Q code on the poster display. Schardt will explore the cost for a Q code and any annual fees for the code. Schardt will also price 500 copies of the brochure and a price to upgrade the poster display into retractable rollup displays.

Schardt reported that Minutes dating back to 2004-2005 are posted in the Members Only portion of the website and can probably go back to 2002. The Resistance Management Resolution has been posted on the website with the White Paper and PowerPoint presentation on Resistance Management.

Mike Netherland, Carlton Layne and Jeff Schardt, presented aquatic plant management information at a stakeholder meeting on Lake Guntersville, AL, including information on Plant Camp. There is interest in two Guntersville area teachers attending 2015 Plant Camp in FL and starting a Lakeville initiative around the lake. The stakeholder group is screening candidates for Plant Camp – one possible candidate also instructs at a local TVA education center. Schardt did not ask for funding at this point, waiting instead until two teachers are selected. APMS authorized up to \$10,000 for the Carolina teachers to attend Plant Camp. They have returned and begun Lakeville initiatives in their areas. The \$10,000 for the Carolinas included upgrading the FL Lakeville materials for Carolina environments. Alabama should be similar to the Carolinas so upgrade costs for Lakeville should be minimal. Schardt recommended not funding at this time.

Rather wait until AL selects two teachers and do an email vote to approve a more exact funding amount.

Schardt discussed the option to advertise the Journal for one year with an Allen Press function that notifies entities worldwide about availability of scientific journals. The cost is \$495 for a one-year subscription to advertise – the cost of 2.5 subscription memberships. Schardt will find more information on the process and forward to the Board. In the meantime it seems a reasonable effort to advertise for at least one year.

John Madsen motioned the Board to advertise the Journal of Aquatic Plant Management for one year on the Allen Press Buyer's Guide to Scientific, Medical, and Scholarly Journals at a cost of \$495 to increase journal subscriptions. Jeremy Slade seconded the motion. The motion passed without dissenting vote.

Jeff Schardt motioned the Board to provide \$1,000 to the University of Florida to sponsor meals and educational materials distributed at Plant Camp 2015 in Florida. Vernon Vandiver seconded the motion. The motion passed without dissenting vote.

Exhibits Committee: No report.

Finance Committee: There was no further input in addition to discussion covered during the Treasurer's Report.

Legislative Committee: No report. There was discussion regarding a request to assess the performance of the Science Police Director. APMS financial contribution is based on Membership count of APMS – approximately \$6,000 for 2014. President Gray noted the detailed report in the Minute Book provided by Lee Van Wyche. Madsen added that VanWyche does much additional work behind the scenes regarding plant management issues.

Meeting Planning Committee: Chair Tommy Bowen reported that the income from the Savannah Meeting was about \$17,000. The room rate will be higher for the July 2105 Annual Meeting (~\$164 / night) than for previous four years due to the beach location and the summer timeframe. Room rates will decline to \$134 for the 2016 meeting in Grand Rapids and \$139 in Daytona Beach in 2017. The lower rates also reflect a benefit for booking a hotel several years in advance. There is a projected income of \$18,500 for the 2015 Annual Meeting.

The meeting will be held in conjunction with the SCAPMS Chapter.

The Committee recommended keeping meeting registration at the same rate as last year - \$275 for early registration and \$330 for late. There was discussion from the previous meeting to increase the number of room nights as many had to stay at an overflow hotel at the 2104 Annual Meeting. At the direction of the Board, the committee amended the contract to increase the room nights for 2015 from the 375-390 previous range to 515 for 2015. These rooms include condos for families and suites at Embassy Suites.

Discussion ensued on entertainment. Ben Prestage is recommended as a possible entertainer for the President's reception. Prestage plays blues style music. Tom Warmuth agreed to see if Prestage is available for entertainment for a cost of around \$1,200.

Rebecca Haynie motioned the Board to approve Tom Warmuth to negotiate with Ben Prestage to pay music at the President's Reception for a cost of up to \$1,200. Joe Vassios seconded the motion. The motion passed without dissenting vote.

Bowen evaluated 6-7 proposals for the Guest Tour and the Committee recommends a tour of Brookgreen Gardens. Applied Biochemists may agree again to sponsor the tour. Rob Richardson will work with Larry Feller of Syngenta to arrange a golf tournament fund raiser on Sunday before the Annual Meeting. Proceeds will go to the Scholastic Endowment fund.

The Board discussed transportation arrangements between the airport and hotel. The hotel has a shuttle that operates three times daily but only in the morning. Cab fare is about \$40 one way. Bowen and Bill Torres will work with the hotel or Arcadia Shores Golf Club to arrange a dedicated shuttle. The hotel has a shuttle that runs all day up to a two-mile radius from the hotel to restaurants and shopping venues.

The hotel contract is signed for the 2016 meeting in Grand Rapids and for the 2017 meeting in Daytona Beach. Bill Torres reviewed 23 venues in nine sites in the northeast for the target dates of July 14-19 or fallback week of Jul 21-26. The short list of cities based on times and price range are:

Hyatt - Buffalo, NY	\$159 / night	July 14-19
Marriott - Hartford, CT	\$175 / night	July 21-26
Hyatt - Philadelphia, PA	\$169 / night	July 21-26

John Madsen motioned the Board to approve travel to Buffalo, Hartford, and Philadelphia to explore 2018 meeting venues. Rob Richardson seconded the motion. The motion passed without dissenting vote.

Membership Committee: No report.

Nominating Committee: Chair Mike Netherland provided a draft Slate of Nominees for the Membership to consider at the Annual Business Meeting in July. All candidates meet the three-year membership qualification.

Vice President	Dr. John Rodgers
Director	Dr. Brett Hartis
Director	Dr. Ryan Thum

Michael Masser motioned the Board to accept the slate of nominees for APMS Officers and Directors. Jay Ferrell seconded the motion. The motion passed without dissenting vote.

Past President's Advisory Committee: Chair Mike Netherland reminded the Board that the Past Presidents agreed that APMS should offer an additional two-year / \$40,000 Graduate Student Research Grant and that funds should be transferred from the General Accounts to Scholastic Endowment to pay for student initiatives. Both tasks have been initiated and will be complete by the Time of Annual Meeting in July 2015.

Program Committee: Chair Rob Richardson started discussion with events surrounding the Program, mentioning that the Duck Race and Golf Tournament fundraisers are being organized. U.S. EPA will send a contingent to the Annual Meeting and Richardson is exploring a field event with EPA in conjunction with a Student Tour - perhaps a longer field trip than the Student Tour to give members a chance to join after the meeting.

Richardson discussed possible Program themes including: new technologies, grass carp strategies, and a trailing session for NC DNR staff. Richardson suggested the DNR Secretary or representative present a keynote address. Other presentations that need to be worked into the Program include Gene Gilliland with BASS and the two most recent BASS Conservation Award winners. (APMS and AERF sponsor the BASS Conservation Project Award Program) Two presentations are intended as well from the Carolina teachers sponsored by APMS to attended 2014 Plant Camp. The 2015 Annual Meeting will coincide with SCAPMS Annual Meeting. Richardson will coordinate a time period for SCAPMS to present information. A plant ID demonstration was also discussed to run concurrently with the Program.

Publications Committee: No report.

Regional Chapters Committee: Chair John Madsen will organize the Luncheon with Regional Chapters - two members from each Chapter - and advise Chapters that a representative needs to provide a five-minute update on activities at the end of the Program. Madsen also discussed that the LinkedIn group is growing to about 1,000 members in the Aquatics Group.

Scholastic Endowment Committee: Cody Grad has appointed Tom Warmuth as the Scholastic Endowment Chair. Warmuth provided input and asked for suggestions regarding the raffle fund raiser. Drawing for door prizes during the meeting was discouraged since it takes away from presentation time. While several ideas for new formats were discussed, the basket raffle still seems like a good fund raising event.

Strategic Planning Committee: Cody Gray announced that Bo Burns has agreed to Chair the Strategic Planning Committee as John Rodgers is stepping down. The next planning session will be in conjunction with the 2017 Midyear Board Meeting in Daytona Beach. There was discussion that the Membership needs to be surveyed regarding issues for the Board to act on or consider during Strategic Planning.

Student Affairs Committee: Chair Rebecca Haynie reported a great year for student participation at the 2014 Annual Meeting with 15 of the 20 students presenting for the first time at APMS. There was discussion at the previous Board meeting to limit the cap for books awarded to student presenters to \$100, and that the book must be related to aquatic plants or

resource management. This information will be clarified in the Operating Manual. Haynie will work with the local Chapter to set up the tour in the local area, perhaps Lake Waccamaw.

Website Committee: Chair Karen Brown sent information on website activities, many of which were discussed under Education and Outreach. Dave Petty notified the Board that the APMS domain name was about to expire and that he updated for five more years. Discussion ensued that if the domain registry is assigned to only one person, what happens if that person is no longer active. Should the name be under the name of the APMS with an assigned registrant / contact with APMS? Gray will contact Petty to determine how this situation should be handled.

Brett Hartis provided a written report on APMS Social Media Outreach outlining progress with blog, Facebook, Twitter, and LinkedIn accounts. Blog postings focused mostly on summaries of previous Journal articles, industry and regional updates and plant profiles. The Twitter page has 131 followers. Innovative discussions include #Management Monday, #WhatIsItWednesday, and #ThrowbackThursday. There are now nearly 1,000 LinkedIn Aquatic Group members with steady growth reported. Aquatics Group logistics seem to be shifting from senior level positions to more entry level members.

Hartis suggested tracking how people are using the APMS and AERF social media sites to develop future information posts. He suggested that more APMS Members develop and post information, for example, students who present at the Annual Meeting could summarize and post their current work. Hartis has agreed to maintain the Twitter feeds, but does not have time for the content generation. Rob Richardson suggested rolling the content generation component into the duties of the discussed Executive Secretary.

APMS has paid Hartis \$5,000 to set up the social media accounts as a one year test and owes an additional \$5,000 for postings and operating the site during 2014. The Twitter account has been set up as well as the current blog setup. Hartis also generated content for 39 posts. Richardson suggested the following for content generation: one informational post per quarter for the APMS blog about APMS activities / business; a press release about each JAPM article just published (authors could draft this and the Secretary edits). Richardson suggested at least one post per week.

There has been good feedback regarding the blog content. It is now important to keep that activity moving forward. Information sources include current research, and current operations, Chapter updates.

AERF: No Report

BASS: Gerald Adrian reported that BASS will be presenting another Conservation Award at the end of February at the Bassmaster Classic. Gene Gilliland and Tony Beck will attend and present at the 2015 APMS Annual Meeting. Beck was the recipient of the 2014 Conservation Award for the Oconee Lake Bassmasters for establishing willow trees in three U.S. Army Corps of Engineers reservoirs. APMS previously agreed to sponsor travel and lodging expenses for project leaders to present their project at the APMS Annual Meeting.

CAST: Joe Vassios reported that CAST successfully released the Commentary Paper “*Benefits of Controlling Nuisance Aquatic Plants*” in July 2014. APMS provided \$5,000 toward the publication of this paper. Kurt Getsinger and John Madsen provided guidance and the organization of this paper. There have been about 2,000 views of the paper. Vassios reported that he will also be developing a CAST Commentary Paper proposal on consequences of harmful algal blooms.

NALMS: Mike Netherland reported on the Aquatic Plant Management Session at the 2014 NALMS Conference in Tampa. Netherland, Richardson, and Schardt presented. About 70-75 attended the Session. There was also a session regarding ways for NALMS, APMS and AFS (American Fisheries Society) to improve communications among the societies about their common interests. APMS agreed in concept to put together a Session at the Annual NALMS Conference going forward by picking the topic and lining up speakers. The size of AFS (~6,000 Members) may make it more difficult to integrate APMS with AFS at APMS Annual Meetings, but APMS could integrate into a concurrent session at AFS. AFS now has sessions on aquatic plant management provided by internal members who may not have the most recent technology. Netherland agreed to work with NALMS to Sponsor a concurrent aquatics session at the 2015 NALMS Conference. The cost was not known, but thought to be minimal. Masser agreed to approach AFS with a similar proposal to AFS.

RISE: No Report

WSSA / Science Policy: WSSA is working on a definition of Superweed to add science to this media-created term. This definition should be available in a few weeks.

The National Weed Society is working on a national survey of most troublesome weeds. APMS may want to provide an aquatic plant list, with the understanding that some/most of the weeds may be more regional. There was general agreement among Board members to develop this list. Gray will contact Lee VanWychen for more direction for this list. There was also discussion on breaking the aquatics list into natural waters, irrigation systems, and pond waters since the uses and therefore the weed problems are very different among these systems.

Netherland reported that the Corps of Engineers’ research program was funded for 2015. The Water Resources Reform and Development Act of 2014 was passed authorizing an increase from \$15 to \$20 million for 2015, and authorizing expenditures for all aquatic organisms - plants and animals.

Discussion wrapped up with resistance management related to EPA intent to register Enlist Duo, a registration that combines 2,4-D and glyphosate, primarily for use in soybeans and cotton. Gray will contact Mike Barrett with RISE to relay concerns to Dan Kenney of EPA that this potential increase in 2,4-D use may exceed the risk cup for 2,4-D, possibly reducing or eliminating an important tool for aquatic plants control.

Joe Vassios motioned the Board to accept the Committee and Special representative reports. Rob Richardson seconded the motion. The motion passed without dissenting vote.

Old Business: There were several items of Old Business on the Agenda.

1. Report on legal review of Bylaws.

This item was addressed under the Bylaws Committee Report.

2. Update on Carolina teachers that attended Plant Camp - Salisbury Lakeville Presentations.

Cindy Lily and Ann Ellis attended FL Plant Camp 2014. Ellis has met with Clemson Extension to begin a Lakeville initiative. Lily was voted Educator of the Year in North Carolina. Each year there is an Environmental Camp with 24 inner city kids with environmental and science interests. Lily incorporated Plant Camp and Lakeville into the Program in mid July 2014 with assistance from Duke Energy. Plans are underway to do this Program again in 2015, and Lily wants to present at the APMS Annual Meeting.

3. Decision on APMS Secretary Position Duties and Compensation.

Rob Richardson reviewed tasks and associated hours currently undertaken by the Secretary. He then suggested additional duties that would improve APMS efficiency and effectiveness. These include: track progress of Society projects and expenditures; send reminders of Board-approved action items; advertise Graduate Student Research Grant and coordinate funding contributions with Regional Chapters; post at least three calls for papers for the Annual meeting; coordinate, develop, and post social media content; review and revise web content to keep current, and coordinate and assist at the registration desk.

With current and proposed new duties, the APMS Secretary position is at minimum, a quarter-time position. There was discussion on separating clerical and administrative duties among two positions: however, much of the information may need to be handled twice. Board Members looked to other Societies with functions similar to APMS (annual meeting, Journal publication, etc.). Other Societies compensate for editorial (as does APMS) and administrative duties to streamline process and ensure tasks are completed on time. Discussion also ensued on adding duties and compensation on a trial basis of 14-16 months.

John Madsen motioned the Board that APMS provide an annual stipend of \$10,000 for general secretarial duties plus travel expenses for the Secretary to attend meetings and any other travel required by the Board, and supplies approved by the President and Treasurer. This funding is approved for the period of June 1, 2015 through August 31, 2016. Rob Richardson seconded the motion. The motion passed without dissenting vote. Schardt abstained from the vote.

4. Transfer funds from General to Scholastic Endowment Account.

This issue was addressed during the Treasurers' Report.

5. Fund travel for Sherry Whitaker to coordinate and train staff for pre-registration and registration at the 2015 Annual Meeting.

Sherry Whitaker has run registration at the six previous Annual Meetings and has offered to organize registration for 2105. Registration has traditionally been a duty of the Treasurer with many financial transactions taking place at the registration desk.

Mike Netherland motioned the Board that APMS pay travel expenses for Sherry Whitaker to run registration at the 2015 Annual Meeting and train a registration desk person appointed by the Board for future meetings. John Madsen seconded the motion. The motion passed without dissenting vote.

New Business:

1. Modifications to Oral presentation meeting room logistics.

Several issues were discussed and need to be addressed for the 2015 Annual Meeting.

- Ensure that all wires and cords are firmly secured prior to the meeting.
- A lavalier microphone needs to be rented.
- Session Moderators need to dress in professional attire.
- Have a person in the presentation room ready at all times to resolve computer issues.
- Ensure all presentations are entered into the Presentation Room computer at least one session in advance of the presentation.
- Require Session Moderators to ensure all presentations are loaded in the correct computer.

Joe Vassios motioned the Board to adjourn the meeting. Michael Masser seconded the motion. The motion passed without dissenting vote.

The Board Meeting adjourned at 3:55 p.m.

THE AQUATIC PLANT MANAGEMENT SOCIETY, INCORPORATED

Teleconference and email votes considered by the Board of Directors of the APMS since the Midyear Board meeting held on January 13, 2015.

Background: On Friday, May 8 President Gray forwarded the following message from Meeting Planning Committee Chair, Tommy Bowen, to the Board:

“The APMS Meeting Planning Committee after reviewing 23 venue sites for our 2018 annual meeting and narrowing our choices to Hartford, Philadelphia, and Buffalo, recommend the Hyatt Regency in Buffalo, New York as the host hotel for our annual meeting, July 15—18, 2018.”

Background:

1. The conference rate negotiated is \$159, well within the range of room rates over the past five years.

2. *The Hyatt was selected because of its exceptional value and the abundance of restaurants and attractions within walking distance. Free trolley service is also available from the hotel.*
3. *The food and beverage guarantee is well within our annual meeting budget (\$20K). We will also be able to lock in F&B pricing at time of contract signing.*
4. *Meeting and exhibit ballrooms are elegant and can easily accommodate our conference.*
5. *Hyatt has two shuttle vans available to pick up delegates from the airport.*

Rob Richardson motioned the Board to accept the Meeting Planning Committee recommendation of the Hyatt Regency in Buffalo, New York as the host hotel for our annual meeting, July 15—18, 2018. Ryan Wersal seconded the motion. The motion passed 12/0.

Report of the Present
Cody J. Gray
APMS Board of Directors Meeting
Myrtle Beach, SC
July 12, 2015

Welcome to Myrtle Beach. It has been fairly quite regarding my responsibilities while serving to-date, which is due in large part to the hard work and effort of those of you on the Board and those serving in our critical committees. I have been tasked to approve our expenditures and general operating expenses, largely centered on our annual meeting and journal.

I was able to attend the South Carolina APMS, Florida APMS, Northeast APMS, Midwest APMS, and Western APMS giving an APMS update at all with the exception of FAPMS.

There were a few things that I signed as APMS President supporting initiatives from WSSA and fellow WSSA Regional Chapters.

- Super Weed Definition – *Slang used to describe a weed that has evolved characteristics that make it more difficult to manage due to repeated use of the same management tactic. Over-dependence on a single tactic as opposed to using diverse approaches can lead to such adaptations.*

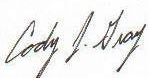
The most common use of the slang refers to a weed that has become resistant to one or more herbicide mechanisms of action (www.weedscience.org) due to their repeated use in the absence of more diverse control measures. Dependence on a single mechanical, biological, or cultural management tactic has led to similar adaptations (e.g. hand-weeded barnyardgrass mimicking rice morphology, dandelion seed production in a regularly mowed lawn, knapweed resiliency to gall fly biocontrol).

Two common misconceptions about a superweed are that they are the result of gene transfer from genetically altered crops and that they have superior competitive characteristics. Both of these myths have been addressed by the Weed Science Society of America (WSSA) at www.wssa.net/weed/wssa-fact-sheets. WSSA has also created a variety of free educational materials and recommendations concerning herbicide resistance and how to avoid it, available at www.wssa.net/weed/resistance.

- A letter coordinated by the American Association for the Advancement of Science (AAAS) that expressed concerns about the impact of government travel restrictions on employees attending scientific conferences.

In closing, I want to state that it has been humbling and an honor to be your President.

Respectfully submitted,



Cody J. Gray

July 2, 2015

To: Board of Directors of the Aquatic Plant Management Society (APMS)

From: Jeremy G. Slade

Subject: Report of the Treasurer

General and Scholastic Endowment Accounts.

Enclosure 1 is a summary of the General and Scholastic Endowment Accounts.

2015 YTD Income and Expense.

Enclosure 2 is a summary of income and expense for the period January 1, 2015 through July 2, 2015.

2014 Audit and Tax Return.

The independent auditor's report prepared by Winston, Williams, Creech, Evans & Company, LLP of assets and liabilities, and net assets of the APMS as of December 31, 2014 are presented in enclosure 3. In addition, Winston, Williams, Creech, Evans & Company, LLP prepared our Federal and state tax returns for the year ended December 31, 2014. Total cost was \$5,500.

General and Scholastic Endowment Account Balances year-end 2010-2014.

Enclosure 4 is a summary of the account balances for the general and scholastic endowment accounts at years-end from 2010-2014.

4 Enclosures

The Aquatic Plant Management Society, Inc.
General and Scholastic Endowment Accounts
July 2, 2015

General and Scholastic Endowment Accounts

General Account	
Checking	108,710.17
Investment	<u>214,963.17</u> (as of 3/31/2015)

Total General Account	323,673.34
------------------------------	-------------------

Scholastic Endowment Account	
Checking	37,607.08
Investment	<u>176,826.41</u> (as of 3/31/2015)

Total Scholastic Endowment Account	<u>214,433.49</u>
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Total General and Scholastic Endowment Accounts	<u><u>538,106.83</u></u>
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11:46 AM

July 2, 2015

Cash Basis

The Aquatic Plant Management Society, Inc.
Income and Expense Report
January 1 through July 2, 2015

	<u>Jan 1 - Jul 2, 15</u>
Ordinary Income/Expense	
Income	
Annual Meeting Income	
Contributions	40,380.00
Delegate 1-Day Registration	400.00
Delegate Pre-Registration	30,025.00
Delegate Registration	3,300.00
Event Tickets	435.00
Exhibit Fees	17,500.00
Golf	350.00
Guest Pre-Registration	1,300.00
Guest Registration	310.00
Student Registration	150.00
Total Annual Meeting Income	<u>94,150.00</u>
Education/Outreach Income	1,150.00
Journal Income	
Page Fees	8,255.08
Reprint Fees	500.00
Subscriptions	3,200.00
Total Journal Income	<u>11,955.08</u>
Membership Income	
Individual	11,675.00
Student	80.00
Sustaining	9,000.00
Membership Income - Other	75.00
Total Membership Income	<u>20,830.00</u>
Scholastic Endowment Income	
Contributions	2,150.00
Graduate Assistantship	9,000.00
Total Scholastic Endowment Income	<u>11,150.00</u>
Total Income	139,235.08
Expense	
Annual Meeting Expense	
Entertainment	600.00
Food & Beverage	1,286.01
Guest Tour	1,042.50
Program	1,382.50
Total Annual Meeting Expense	<u>4,311.01</u>

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July 2, 2015

Cash Basis

The Aquatic Plant Management Society, Inc.
Income and Expense Report
January 1 through July 2, 2015

	<u>Jan 1 - Jul 2, 15</u>
Awards	
Plaques/Certificates	1,103.80
Total Awards	1,103.80
Contributions	1,015.05
Credit Card Merchant Processing	
Card Fees	2,906.40
Terminal/Printer	106.94
Total Credit Card Merchant Processing	3,013.34
Dues	
CAST	1,500.00
RISE	500.00
Total Dues	2,000.00
Education/Outreach	6,341.40
Insurance	
Board of Dir. & Gen. Liability	1,373.00
General Liability	725.00
Total Insurance	2,098.00
Journal Expense	
Editor Stipend	4,000.00
Manuscripts	19,781.66
Journal Expense - Other	412.50
Total Journal Expense	24,194.16
Meeting Planner	
Meeting 3 years out	1,444.15
Total Meeting Planner	1,444.15
Printing and Reproduction	
Membership Brochure	159.47
Total Printing and Reproduction	159.47
Professional Fees	
Accounting	5,500.00
Total Professional Fees	5,500.00
Scholastic Endowment Expense	
Graduate Assistantship	20,000.00
Total Scholastic Endowment Expense	20,000.00
Travel	
Board Member Travel to Meetings	0.00
Total Travel	0.00

11:46 AM

July 2, 2015

Cash Basis

The Aquatic Plant Management Society, Inc.
Income and Expense Report
January 1 through July 2, 2015

	<u>Jan 1 - Jul 2, 15</u>
Website	
Administration	<u>1,684.95</u>
Total Website	<u>1,684.95</u>
Total Expense	<u>72,865.33</u>
Net Ordinary Income	<u>66,369.75</u>
Net Income	<u><u>66,369.75</u></u>

AQUATIC PLANT MANAGEMENT SOCIETY

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Statement of Assets, Liabilities, and Net Assets DECEMBER 31, 2014 and 2013

Statement of Support Revenue and Expenses - Cash Basis

Notes to the Financial Statements

AQUATIC PLANT MANAGEMENT SOCIETY

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Winston, Williams, Creech, Evans, & Company, LLP

Certified Public Accountants



America Counts on CPAs

James P. Winston II, CPA
Gary L. Williams, CPA
Carleen P. Evans, CPA

Jennifer T. Reese, CPA
Curtis G. Van Horne, CPA
Cathy E. McKinley, CPA
Tara H. Roberson, CPA
K. Jamison Crampton, CPA

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Aquatic Plant Management Society,

We have audited the accompanying financial statements of Aquatic Plant Management Society (a nonprofit organization), which comprise the Statement of Assets, Liabilities and Net Assets—Cash Basis as of December 31, 2014 and 2013, and the related Statement of Support, Revenues and Expenses—Cash Basis for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting as described in Note A; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and net assets of Aquatic Plant Management Society as of December 31, 2014 and 2013, and

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www.wwcecpa.com



its support, revenue, and expenses for the year then ended in accordance with the cash basis of accounting as described in Note A.

Basis of Accounting

We draw attention to Note A of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Winston, Williams, Creech, Evans & Co., LLP
Winston, Williams, Creech, Evans & Co., LLP
Certified Public Accountants

May 12, 2015

AQUATIC PLANT MANAGEMENT SOCIETY, INC.
STATEMENT OF ASSETS AND NET ASSETS -
CASH BASIS
DECEMBER 31, 2014 AND 2013

	2014	2013
ASSETS		
Assets		
Cash and Cash Equivalents	\$ 36,301	\$ 62,440
Long-Term Investments	433,700	418,813
Total Assets	<u>\$ 470,001</u>	<u>\$ 481,253</u>

NET ASSETS		
Net Assets		
Unrestricted	\$ 394,482	\$ 392,084
Restricted - Scholastic Endowment	75,519	89,169
Total Net Assets	<u>\$ 470,001</u>	<u>\$ 481,253</u>

The accompanying notes are an integral part of the financial statements.

AQUATIC PLANT MANAGEMENT SOCIETY, INC.
STATEMENT OF SUPPORT, REVENUE, AND EXPENSES - CASH BASIS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

	2014	2013
UNRESTRICTED FUNDS:		
REVENUES		
Annual Meeting	\$ 88,134	\$ 89,653
Investment Income	16,777	-
Journal & Reprints	24,560	16,945
Membership	24,105	24,850
Exhibit fees	19,600	18,900
Unrealized Gain (loss) on Investments	(7,687)	32,661
Gain (Loss) on sale of securities	5,627	-
Total Unrestricted Revenues	\$ 171,116	\$ 183,009
EXPENSES		
Program Services		
Annual Meeting	93,143	76,598
Journal Expense	22,697	16,468
Winter Board Meeting	3,962	4,048
Total Program Service Expenses	119,802	97,114
Support Services		
Bank & Merchant Charges	5,913	4,875
Investment Fees	3,268	2,897
Donations	995	250
Dues	8,712	9,212
Insurance	2,247	2,247
Legal & Accounting	5,822	5,317
Postage/Shipping	253	352
Miscellaneous fees	61	61
Travel	5,324	546
Printing	238	-
Supplies	1,538	331
Web Page	3,000	6,335
Miscellaneous (Income)/Expense	-	(588)
Education/ Outreach	17,329	3,000
Total Support Service Expenses	54,700	34,835
Total Unrestricted Expenses	174,502	131,949
EXCESS OF UNRESTRICTED REVENUES OVER (UNDER) EXPENSES	\$ (3,386)	\$ 51,060

The accompanying notes are an integral part of the financial statements.

AQUATIC PLANT MANAGEMENT SOCIETY, INC.
STATEMENT OF SUPPORT, REVENUE, AND EXPENSES - CASH BASIS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

	2014	2013
RESTRICTED FUNDS - SCHOLASTIC ENDOWMENT REVENUES		
Education and outreach	\$ 1,900	\$ 2,800
Raffle and auction	6,917	9,534
Graduate assistantship	4,150	13,357
Investment Income	3,479	3,416
Unrealized Gain (loss) on Investments	34	8,331
Gain (Loss) on sale of securities	492	-
Total Restricted Revenues - Scholastic Endowment	\$ 16,972	\$ 37,438
EXPENSES		
Raffle and Auction	993	1,263
Awards	2,960	1,737
Graduate assistantship	20,000	20,000
Investment fees	885	478
Total Restricted Expenses - Scholastic Endowment	24,838	23,478
EXCESS OF RESTRICTED REVENUES OVER (UNDER) EXPENSES	(7,866)	13,960
TOTAL INCREASE IN NET ASSETS	(11,252)	65,020
NET ASSETS BEGINNING OF YEAR	481,253	403,313
NET ASSETS END OF YEAR	\$ 470,001	\$ 468,333
NET ASSETS END OF YEAR	\$ 470,001	\$ 481,253

The accompanying notes are an integral part of the financial statements.

AQUATIC PLANT MANAGEMENT SOCIETY, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

NOTE A – NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of Aquatic Plant Management Society, Inc. is presented to assist in understanding the Organization's financial statements. The financial statements and notes are representations of the Organization's management, who are responsible for their integrity and objectivity.

Nature of Operations

The Aquatic Plant Management Society, Inc. is an international organization of scientists, educators, administrators, and concerned individuals interested in the management and control of aquatic plants. The membership reflects a diverse collection of Federal, state and local agencies; researchers and students from universities and colleges around the world; corporations; commercial applicators; and others dedicated to promoting research and sharing information about aquatic plants and the technology of aquatic plant management.

Basis of Accounting

The Organization's policy is to prepare its financial statements on the cash basis of accounting; consequently, certain revenues are recognized when received rather than when earned and certain expenses and purchases of assets are recognized when cash is disbursed rather than when the obligation is incurred. Consequently, the accompanying financial statements are not intended to present the financial position of Aquatic Plant Management Society, Inc. and the results of its operations in conformity with generally accepted accounting principles.

Revenue Recognition

All contributions and other revenue are considered to be available for unrestricted use unless specifically restricted by the donor. Aquatic Plant Management Society, Inc. reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of donated assets. When donor restrictions expire, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Cash and Cash Equivalents

For financial statement purposes, Aquatic Plant Management Society, Inc. considers all highly liquid investments with a maturity of 3 months or less when purchased to be cash equivalents.

Investment Securities

Investment in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the statement of assets, liabilities and net assets. Unrealized gains and losses are included in the change in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized. Short-term investments consist of marketable securities with original maturities of twelve

AQUATIC PLANT MANAGEMENT SOCIETY, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

months or less. Long-term investments consist of marketable securities with original maturities greater than twelve months. Investment accounts are not covered by the Federal Deposit Insurance Corporation (FDIC).

Investments at December 31, 2014 were comprised of marketable securities and investment accounts as follows:

	<u>FMV</u>
State Bank (General Operating Account)	\$358,358
State Bank (Scholastic Endowment Account)	75,342

Fair Value Measurements

U.S. Generally Accepted Accounting Procedures (U.S. GAAP) defines fair value, establishes a framework for measuring fair value, including consideration of non-performance risk, and expands disclosures about fair value measurements. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (i.e., an exit price).

U.S. GAAP also establishes a fair value hierarchy that categorizes and prioritizes the inputs used to estimate fair value into three levels based upon their observability. Level 1 has the highest priority and Level 3 the lowest. If an input is based on bid and ask prices, the guidance permits the use of a mid-market pricing convention. The three levels of the fair value hierarchy are defined as follows:

- Level 1 inputs are unadjusted quoted prices in active markets for identical assets or liabilities.
- Level 2 inputs are other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. Level 2 inputs include quoted prices (in non-active markets or in active markets for similar assets or liabilities), inputs other than quoted prices that are observable, and inputs that are not directly observable, but that are corroborated by observable market data.
- Level 3 inputs are unobservable inputs for the asset or liability. Unobservable inputs shall be used to the extent that observable inputs are not available, allowing for situations in which there is little, if any, market activity for an asset or liability.

Financial assets and liabilities are classified in their entirety based on the lowest level of input that is significant to the fair value measurement. The assessment of the significance of a particular input to the fair value measurement requires judgment, and may affect the valuation of assets and liabilities and their placement within the fair value hierarchy levels.

Income Tax Status

Aquatic Plant Management Society, Inc. is a non-profit corporation and is exempt from Federal and state income taxes under Section 501(c) (5) of the U. S. Internal Revenue Code.

There was no unrelated business income for the year ended December 31, 2014. The Organization's open audit periods are 2012 through 2014.

AQUATIC PLANT MANAGEMENT SOCIETY, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2014

In June 2006, The Financial Accounting Standards Board issued ASC 740-10 (formerly known as FASB Interpretation No. 48, Accounting for Uncertainty in Income Taxes), which prescribed a comprehensive model for how an organization should measure, recognize, present, and disclose in its financial statements uncertain tax positions that an organization has taken or expects to take on a tax return. There was no impact to the Organization's financial statements as a result of the implementation of ASC 740-10.

NOTE B – FAIR VALUE MEASUREMENT

The fair value measurements and levels within the fair value hierarchy of those measurements for the assets reported at fair value on a recurring basis at December 31, 2014 are as follows:

Description	Fair Value	Quoted Prices (Level 1)	Significant Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
State Bank				
General Operating	\$ 358,358	\$ 358,358	\$ -	\$ -
Scholastic Endowment	75,342	75,342	-	-
Total	<u>\$ 433,700</u>	<u>\$ 433,700</u>	<u>\$ -</u>	<u>\$ -</u>

The Organization recognizes transfers of assets into and out of levels as of the date an event or change in circumstances causes the transfer. There were no transfers between levels in the year ended December 31, 2014.

NOTE C – RESTRICTED NET ASSETS

Aquatic Plant Management Society, Inc. has scholastic endowment accounts set up to promote educational development. The net assets restricted for this purpose amounted to \$ 75,519 at December 31, 2014 and \$89,169 at December 31, 2013.

NOTE D – SIGNIFICANT EFFECTS OF SUBSEQUENT EVENTS

The Aquatic Plant Management Society has evaluated events and transactions that occurred between December 31, 2014 and May 12, 2015, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements.

Aquatic Plant Management Society
Summary of Assets Year-end: 2010-2014
BOD meeting July 12, 2015

Account	2010	2011	2012	2013	2014
General Checking	\$14,894.49	\$40,107.58	\$39,971.91	\$51,699.96	\$36,123.60
General Investment	\$302,075.03	\$297,329.96	\$302,951.05	\$337,651.65	\$345,887.61
Total General Accounts	\$316,969.52	\$337,437.54	\$342,922.96	\$389,351.61	\$382,011.21
 Scholastic Checking	 \$2,347.08	 \$1,047.08	 \$20,047.08	 \$17,177.08	 \$177.08
Scholastic Investment	\$62,460.08	\$48,300.41	\$61,854.97	\$69,870.63	\$73,462.45
Total Scholastic Accounts	\$64,807.16	\$49,347.49	\$81,902.05	\$87,047.71	\$73,639.53
 Total Assets	 \$381,776.68	 \$386,785.03	 \$424,825.01	 \$476,399.32	 \$455,650.74

Secretary Report
Board of Directors Meeting, APMS
July 12, 2015
Myrtle Beach, South Carolina

Submitted by: Jeffrey D. Schardt, Secretary

Board Meeting Minutes: Board and Annual Meeting Minutes from 2001-2014 have been posted on the Members Only section of the web site. The Minutes are sorted chronologically by the three Board and one Annual Business Meeting that are held each year. The Officers, Directors, Committee Chairs, and Special Representatives are also posted for each of these years. This is as far back as I have information for APMS Minutes.

Annual Meeting Program: The Secretary works with the Program Committee to format, assemble information, and oversee printing and delivery of the Program. 250 Programs were printed this year. 325 were printed last year, but many were not used. Programs are printed by PRIDE Industries in Florida, associated with the FL prison system. Since APMS is a not-for profit entity, PRIDE offers a reduced rate on printing. Duke Energy has once again requested to reimburse APMS for the \$1,382.50 printing and shipping costs of the Program.

Membership: Most of the Secretary's work between the midyear and July Board meetings is focused on membership updates and assisting in the Annual Meeting Program layout and printing. APMS Membership is fluid as new members join throughout the year and existing members pay dues from January through registration at the Annual Meeting. So far, since July 23, 2014 (after the 2014 Annual Meeting) we have 56 new members. We get a lot of new Memberships during Annual Meeting Registration, especially for joint meetings with Chapters, but many of these new Members do not renew the following year. Total membership for APMS as of June 30, 2015 is ~311 and breaks down as follows:

	2015 Total	Type	2012	2013	2014	2015
298	USA	Active	223	265	248	244
13	International	Honorary	16	17	19	19
43	Subscription	Student	26	33	25	30
		Sustaining	17	16	16	18

Subscriptions: We lost several library journal subscribers when SWETS subscription service went bankrupt last year. I tracked down a few that now subscribe through a different service. APMS also spent about \$412 with Allen Press to advertise the Journal of Aquatic Plant Management, but I do not believe this has generated any new subscriptions and would not recommend this in the future. The Board needs to consider the annual subscription price for the Journal as requests are coming for 2016 Journal prices.

Board Decision: Subscription services are beginning their annual inquiries regarding journal subscription costs for the upcoming year. The Board needs to address the journal subscription for 2016. The current cost is \$200 per year for two issues.

Expenditures: Following are Secretary expenditures for the current Board year – since the close of last year’s Annual Meeting. Most costs are associated with travel to the midyear Board meeting and mailing Journals to new members. Karen Brown agreed to publish the June issue of the Newsletter after LeeAnn Glomski moved to other duties. I agreed to acquire the Newsletter publishing duties beginning with the October Newsletter, and need to purchase Publisher software to install on my computer. Cost should be under \$50.

Secretary Expenditures - July 38, 2013 - July 4, 2014

Date	Shipping / Postage	Travel	Supplies	Amount
07/28/14	New Member Journals			111.76
08/22/14	New Member Journals			2.66
09/08/14	New Member Journals			2.87
12/05/14	New Member Journals			5.74
01/14/15		Hotel - Midyear BOD		218.28
01/14/15		Gas - Midyear BOD		25.48
01/14/15		Gas - Midyear BOD		26.50
01/16/15	New Member Journals / stamps			15.54
01/23/15	Subscriber 3 Journals			24.63
01/30/15	Member/Subscriber Journals			35.10
02/13/15	Member/Subscriber Journals			25.50
02/20/15	Member/Subscriber Journals			20.22
03/03/15	Member/Subscriber Journals			19.65
03/17/15	Subscriber Journal			5.85
03/20/15	New Member Journal			7.87
03/31/15	New Member Journal			7.31
04/21/15	New Member Journals			35.62
05/22/15	New Member Journals			23.00
06/09/15	New Member Journals			11.50
07-04-15	Total			625.08

Secretary Time Distribution: I have been logging time spent on Secretarial duties since January 2015 to give an accounting of the types of issues handled by the APMS Secretary and approximate times associated with these efforts. See the attached table for specifics. In addition to these duties, I have been asked to acquire

APMS Secretarial Duties - Tasks / Hours

Date	Item	Brdbook	Mbrshp.	Minutes	Prgm.	Subscrip.	Travel	Errand	Website	Admin
01/02/15	Assemble reports into PDF	4.00								
01/05/15	Copy 7 reports into Board Book - spost on website	2.00								
01/05/15	Send email notices for Membership dues		1.00							
01/06/15	Add 2 reports to Board book - repost on website	1.00								
01/06/15	Process 13 dues payments		1.00							
01/07/15	Call for 24 new email addresses for returned invoices		2.00							
01/07/15	Process 5 dues payments		0.50							
01/08/15	Process 4 dues payments		0.50							
01/08/15	Update 8 subscription addresses - 4 from SWETS					3.00				
01/08/15	Update email membership dues file and resend		2.00							
01/09/15	Notify Allen Press - 2 new members and 2 subscriptions									
01/09/15	Process 2 dues payments - process two new members		1.00							
01/09/15	Create secretary Board Book - pack copies / supplies	2.00								
01/11/15	Save 2 email files / forward to Board	0.50								
01/11/15	Copy 2 email files / print / put in Board Book	1.50								
01/11/15	Write 9 PLMA thank you letters - print letters / envelopes									2.00
01/12/15	Travel to Myrtle Beach for Midyear BOD Meeting						8.50			
01/13/15	Set up, record Minutes, begin drafting Tasks and Motions			10.00						
01/14/15	Travel Myrtle Beach - Thomasville						8.00			
01/15/15	Resolve online payment issue - process 7 dues payments		1.50							
01/15/15	Expense receipts to Treasurer						0.25			
01/15/15	Draft BOD Meeting Motions & Tasks to Pres. / Past Pres			1.00						
01/16/15	Correct Minutes and post to website - set up 2014-2015			1.50						
01/16/15	Mail new member journals / PLMA letters / buy postage							1.50		
01/16/15	Email K. Brown w/draft web revision - Sustaining Member								0.50	
01/20/15	Transcribe Minutes / confer on Treasurer's Report			0.50						
01/21/15	Process 19 membership renewals		1.00							
01/22/15	3 Subscription renewals - emails w/ potential Sustaining Mbr		1.00							
01/22/15	Draft text for Sustaining Member website section									
01/23/15	Transcribe Minutes - Treasurer - Bylaws			2.00						
01/23/15	Draft text for Awards Section of APMS Website								0.50	

01/24/15	Transcribe Minutes - E&O - Meeting Planning			1.00						
01/26/15	Process 3 mbr. updates - email Bylaws changes to Schmidt		0.25	0.25						
01/26/15	Upgrade Sustaining Member / Awards / E&O Website info							2.00		
01/29/15	Honorary category on website, missing member data - APEX		0.50							
01/29/15	Review files re: APMS payments for joint meetings									0.25
01/30/15	Mail 4 journals - 2 member / 2 subscriber							0.50		
01/30/15	Transcribe Minutes			2.00						
	Monthly Total		11.00	12.25	18.25	3.00	16.75	2.00	3.00	2.25
02/02/15	Process 4 Member updates - document postal expenses		0.25							
02/03/15	Resolve membership database issue with Tour du Valat		0.50							
02/04/15	Process 7 membership renewals		0.25							
02/04/15	Draft Agenda Template for R. Richardson				1.25					
02/05/15	Meeting room questions - Draft Agenda - Torres / Bowen				0.50					
02/05/15	Contact Allen Press to advertise journal - Chem One for info									0.50
02/05/15	Contact new Sustaining Members - info for web and Program							0.50		
02/05/15	Revise Sustaining Mbr. website and update member info							1.00		
02/07/15	Transcribe Minutes			2.50						
02/08/15	Transcribe Minutes			2.50						
02/09/15	Locate / forward Annual Meeting attendance info to J. Slade									0.25
02/09/15	Poll Board on Awards Banquet & Reception times				0.75					
02/09/15	K. Brown to post Sustai mbr & annual mtg info on website									0.25
02/09/15	Revise draft Program w/ Torres / Bowen input				0.50					
02/10/15	Journal Berea College - Lee Co. Sustaining Membership		0.50							
02/10/15	New Member, 2 renewals, Subscription SWETS-EBSCO		0.50			0.50				
02/11/15	Contact Allen Press (Henderson) re: advertising Journal									0.50
02/13/14	Post office - mail new Member and 2 subscription journals							0.25		
02/17/15	Quote/accept - membership brochure printing									0.50
02/17/15	Final Draft Program Template - send to R. Richardson				0.25					
02/17/15	Update 4 Honorary members - website email / status								0.50	
02/18/15	Update 2 members & 1 subscriber - 1 new member		0.25			0.25				
02/20/15	Post Office - mail new member and subscription journals							0.25		
02/20/15	Update 4 membership renewals - web and Excel		0.25							
02/26/15	Send final draft to Allen Press to advertise journal									0.25

	Monthly Total		2.50	5.00	3.25	0.75	0.50	2.00	2.25
03/02/15	Member info change - process new sustaining member		1.00						
03/02/15	Track and process subscription change (SWETS - LM)					0.50			
03/03/15	Mail new member and subscription journals						0.50		
03/06/15	Update draft Program - golf tournament / lunch & time cnngs.				0.75				
03/09/15	2 nd invoices to A. Cozad & M. Boydstun to resolve lost check		0.25						
03/12/15	Review / approve invoice to Allen Press Journal advertise								0.25
03/16/15	Journal issues - Lee Co. / USACE / EBSCO (Chinese Acad Sci)					0.50			
03/18/15	Website convert Officers & Minutes to PDF 2003-2004								0.50
03/19/15	Website scan Minutes / page numbers to PDF 2003-2004								0.50
03/19/15	Process new member welcome & databases - Bartodziej		0.25						
03/20/15	Mail new member journal						0.25		
03/23/15	Lee Co MCD Sustaining Member solicitation letter		0.25						
03/25/15	Convert Officers/Directors & 01-02 & 02-03 Minutes to PDF								1.50
03/30/15	Process new member - new subscriber (formerly SWETS - UHI)		0.50						
03/30/15	Send 2001-2004 Minutes to APEX for web site posting								0.25
03/30/15	Mail new member journal						0.50		
	Monthly Total		2.25		0.75	1.00	1.25		3.00
04/05/15	Create list to send email reminder to pay 2015 dues		2.50						
04/06/15	Update 4 dues payments - process new member		0.50						
04/10/15	Draft Program - edit/add 3 abstracts				0.50				
04/13/15	Process 5 membership payments - web & Excel		0.33						
04/18/15	Draft Program - edit/add 4 abstracts - verify affiliations				1.50				
04/19/15	Update Program Draft - new sustaining member - revise tables				0.50				
04/21/15	Meet w/ Slade - reconcile 2015 membership payments		2.50						
04/21/15	Process 5 new members		1.50						
04/21/15	Draft Program - edit/add 3 abstracts - make presentation list				0.75				
04/21/15	Mail new member journals						1.00		
04/28/15	Email to Board to consider funding National Silent Invaders								0.50
04/29/15	Draft motion to clarify \$10,000 for Regions to develop Lakeville								0.50
04/29/15	Draft Program - edit/add 4 abstracts - verify affiliations				1.25				
04/29/15	Update Motions log incorporating Jan 13, 2015 Minutes			0.25					

04/30/15	Process memberships		0.25							
	Monthly Total		7.58	0.25	4.50			1.00		1.00
05/02/15	Draft Program - edit/add 6 abstracts				1.50					
05/04/15	Draft Program - edit/add 1 abstract			0.25						
05/07/15	Consult re: program / Neth./Slade - contact Wilde to present			0.50						
05/08/15	Draft Program - edit/add 1 abstract			0.33						
05/09/15	Draft Program - edit/add 1 abstract			0.50						
05/09/15	Process Board e-vote - Accept Buffalo as 2018 Meeting Site									0.50
05/09/15	Draft website annual dues revisions request to web committee				2.00				0.25	
05/10/15	Draft Program / edit events & contact info on APMS forms									
05/11/15	Draft Program - edit/add three abstracts			0.75						
05/11/15	Search Minutes and respond to Board emails re: sponsorship									0.25
05/12/15	Update Board meeting forms & Agenda - draft notice to Board	1.25								
05/14/15	Draft Program - draft I abstract				0.50					
05/15/15	Update website sust/honor mbrs, Bowen/Hainie review Pgm				1.00					
05/16/15	Draft Program - edit/add abstracts - RISE/overseas travel letter				3.25					
05/16/15	Email KPB re: Newsletter content/draft invitation - Kurugundla				0.75					
05/18/15	Call Wilde / Tipping - scan/send Kurugundla invite - talk R.R.				0.50					
05/18/15	Post 10 dues payments - letter to Dugdale re: member status		0.75							
05/18/15	Post presentations into draft Program template				2.00					
05/19/15	Post 2 presentations into draft programs - fwd to R. Richardson				0.50					
05/19/15	Fwd results of 2018 Buffalo Meeting Site to C. Gray									0.25
05/19/15	Process Membership dues payments - and database changes		0.50							
05/19/15	BOD info for Journal - student tour Program info									0.25
05/20/15	Process 4 new members into data base - welcome letters		1.00							
05/20/15	Create Board/Chair contact list - prep signup, forms for an. mtg									1.50
05/20/15	Draft Program - add new talks and seminar, resort papers				3.00					
05/21/15	Address Program abstracts, presentations & room assignments				1.50					
05/22/15	Program details, edits				1.50					
05/23/15	Program edits and updates				3.50					
05/24/15	Send notices to Sustaining Members to update Program profile				1.50					
05/25/15	Program draft / create to-do-list for Pre-final Agenda				2.00					
05/25/15	Update membership changes in databases		0.50							

05/25/15	Research Minutes for motions on Program discretionary funds									0.25
05/26/15	Updates in member databases & sustaining member Pgm. info		0.50							
05/27/15	Create student presenter list for R. Haynie				0.75					
05/30/15	Update Draft Program				2.00					
05/31/15	Review draft Newsletter - edit to KPB									0.50
05/31/15	Update 5 members, process 2 new members		2.00							
05/31/15	Notify 3 Sustaining Members - pay dues to recognize in Prgm				1.00					
05/31/15	Send Draft Prgm & to do list to Richardson, Gray, Netherland				0.50					
	Monthly Total	1.25	5.25	2.33	29.25				0.25	3.50
06/02/15	Draft program				1.00					
06/03/15	Email for abstracts - adjust program per RR and email changes				3.00					
06/04/15	Adjust Program - notify presenters for abstracts				1.50					
06/05/15	Adjust program - insert abstracts and new presentations				2.75					
06/06/15	Update Program Sust. Mbers/Sponsors, answer emails				1.25					
06/06/15	Edit Pgm. - fwd for review/edit				1.25					
06/06/15	Update student presenter list for R. Haynie				0.25					
06/07/15	Update Pre-final Agenda & Program				0.50					
06/07/15	Process 2 new and 2 renewal memberships		0.75							
06/08/15	Program updates - abstracts - event changes				1.25					
06/08/15	Pre-final Agenda review & fwd to RR w/last issues for edits				0.75					
06/09/15	Contact Torres and RR for last Pre-final Agenda edits / inserts				0.25					
06/09/15	Mail New Member Journals & fwdAMEX receipt to J. Slade							0.50		
06/09/15	Final Pre-final Agenda edits - fwd Word and PDF to K. Brown				0.50					
06/10/15	Ask J. Rodgers for 2012 Strategic Plan - fwd to C. Gray								0.50	
06/10/15	Call C. Aguiard re: sponsors/exhibitors - fwd pgm cngs to KPB				0.75					
06/10/15	Pre-final edits - Newsletter/web - update Sustain mbrs.				2.30					
06/10/15	Prepare July Journal mail lists - fwd to Allen Press									1.50
06/10/15	Add Exhibitors t pgm - look up affiliation info - APMS emails				1.00					
06/10/15	Notice #2 for Board Book info - due July 3	0.50								
06/10/15	Add Editor report and attachments to Board Book	0.25								
06/11/15	Add exhibitors/sponsors to pgm. - printer quotes/timeframe				1.25					
06/11/15	Review pre-final agenda to be sent to APEX and Newsletter				0.25					
06/11/15	Process membership renewals		0.25							

06/11/15	Email APEX to update member user names								0.25	
06/12/15	Final edits to full program - table of contents - fwd for review				2.50					
06/12/15	Prgram edits - substitute talks				1.00					
06/15/15	Review Minutes re; waive registration for Honorary Mbrs.			0.25						
06/16/15	Email needed info for Program - Exhibit / Sponsor				0.25					
06/16/15	Final Program edits - Sponsors and Abstracts				1.75					
06/16/15	Member info to B. Torres - process NALMS Board Book report	0.25								
06/19/15	Program quote and proof discussions and approvals				1.25					
06/19/15	Process Membership database updates		0.25							
06/19/15	Add Finance Board Book Report	0.17								
06/25/15	Add Meeting Planning Board Book Report and attachment	0.25								
06/25/15	Resolve dual APMS datebase for J. Crabb - update files		0.50							
06/26/15	Draft ideas for APMS annual dues payments									1.00
06/27/15	Email J Ferrell re: KPB suggestion for info page in JAPM									0.50
06/28/15	Draft Final notice regarding Board Books	0.25								
06/29/15	Write Secretary report	1.50								
06/30/15	Create email list, send notice to upload presentations				2.00					
06/30/15	Discuss Program issues w/RR				0.25					
06/30/15	Order, install, learn new PDF software	2.00								
	Monthly Total	5.17	1.75	0.25	28.80			0.50	0.75	3.00
07/01/15	Create Board report PDFs	0.75								
07/01/15	Edit/post Final Program Agenda - update w/late presentation				1.75					
07/01/15	Receive/inspect Programs - alert Treasurer for payment				0.25					
07/01/15	Send Agenda to C. Gray for teleconf.	0.25								
07/01/15	Complete Secretary and E&O Board Reports									
07/02/15	Conference call									
07/02/15	Reconcile Member registration dues pymts w/ databases		2.00							
07/03/15	Write E&O Board Report and make PDF	0.75								
07/03/15	Sustaining Member to KPB for website - CPS								0.25	
07/03/15	Process new member info		1.00							
07/05/15	Complete Secretary Report									
07/06/15	Process 8 membership dues (4 new mbrs.)		2.00							
07/06/15	Finalize Board Book - fwd to APEX - website	1.50								

	Monthly Total to Date	3.25	5.00	2.00	0.25					
	Year Total to Date (200.13 hr / 25 days)	20.67	36.83	26.08	68.55	4.75	16.75	5.25	6.25	15.00

Editor Report – Journal of Aquatic Plant Management
July 2015 Board Meeting
Jason Ferrell

JAPM 53:2 (July 2015) is fully edited and with the printer. It contains 13 manuscripts (10 papers and 3 notes) and has an estimated delivery date of June 15, 2015.

Currently, we accept 71 of all submitted articles and reject 29%. This is a change from last year where we accepted 54% of all submitted articles and reject 46%. The change is due to fewer articles being submitted with improper content (i.e. papers not dealing with aquatic plant management).

Total number of submissions:

2012 – 48

2013 – 52

2014 – 50

2015 – 15 (as of June 4, 2015)

Time to author's first notification: 2014 numbers

Low 11 d*

High 125 d

*Chris Mudge is the AE with the fastest response time (40 days on average).

For 2014, we were at 48 days to first notification.

Open access:

We have provided one author open access rights for \$500. I am open to discussion if we should promote this, alter cost, or end the concept. Personally, I think this is a good policy that can provide revenue at zero cost.



Extension of Services Agreement
 between ALLEN PRESS, INC. and
 AQUATIC PLANT MANAGEMENT SOCIETY

1. Identification of the Parties: This Agreement is made and entered into this June 3, 2015, by and between Aquatic Plant Management Society ("**Customer**") and Allen Press, Inc. ("**Company**"). **Customer** and **Company** shall be individually referred to herein as a "Party" and collectively as the "Parties".

2. Background: The Parties wish to extend the following Service Agreements: the PeerTrack Essentials Services Agreement, dated 12/8/2010, and the Print Services Agreement, dated 2/12/2013, between Allen Press, Inc. and Aquatic Plant Management Society, for services rendered to **Customer** by **Company** for *Journal of Aquatic Plant Management*.

Accordingly, the parties agree to the following:

3. Contract extension: The prior Agreement(s) described in Section 2 above are hereby extended through 12/31/2018, according to the terms and conditions established in this Extension of Services Agreement. All provisions of the previous agreements other than their duration, and the provisions of Section 4, below, will remain in effect without change.

4. Alterations to existing Agreements:

1. For calendar year 2016, all prices will be increased by 3.0%.
2. For calendar year 2017, all prices will be increased by 3.0%.
3. For calendar year 2018, all prices will be increased by 3.0%.

We, the undersigned, fully understand and agree to all terms, statements and mutually agreed upon modifications contained within this Addendum. Our signatures represent mutual agreement to these conditions and, when fully executed by both parties, this Services Agreement becomes binding on both parties, their heirs, representatives, and successors in interest.

For Allen Press, Inc.:

Signature:

A handwritten signature in black ink, appearing to read "Gerald Lillian".

Name & Title: Gerald Lillian, CEO

Date: 6/3/2015

For Aquatic Plant Management Society:

Signature: _____

Print Name & Title: _____

Date: _____

**APMS Summer Board of Directors Meeting
Myrtle Beach, South Carolina
July 12, 2015**

Report of the Awards Committee

Chair: Michael D. Netherland

Committee Members: John Madsen, Rob Richardson, Ryan Wersal

After a slow start, we received nominations for all of our awards with the exception of the outstanding foreign contribution. A special thanks to Dr. Madsen, Dr. Richardson, and Dr. Wersal for providing several recommendations and letters of support.

President's Award – Dr. Cody Gray nominated Dr. Greg MacDonald (University of Florida) and Dr. Linda Nelson (US Army ERDC) to receive the President's Award.

Honorary Member Award - Dr. John Madsen nominated Dr. David Spencer (USDA ARS) for the Honorary Member Award. We received the requisite letters of support as well as ten APMS members who signed a petition (via e-mail) supporting this nomination.

T. Wayne Miller Distinguished Service Award - We received a nomination from Dr. Madsen and the recipient will be recognized at the banquet. Letters of support were received.

Max McCowen Friendship Award – We received a nomination from Dr. Rob Richardson for Steve Hoyle (North Carolina State University) to receive this award. Letters of support were received.

Outstanding Graduate Student Award – We received a nomination for this award and the recipient will be recognized at the banquet. Letters of support were received.

Outstanding Research or Technical Contributor Award – Dr. John Madsen nominated Dr. John Rodgers (Clemson University) for this award. Letters of support were received.

Outstanding International Contribution Award – No nominations were forwarded this year.

Outstanding JAPM Article Award – Dr. Jay Ferrell polled the Associate Editors and a paper by M.D. Netherland and L.M. Glomski will be recognized at the banquet.

Outgoing Directors - At the banquet, outgoing directors Dr. Michael Masser (Texas A&M University) and Dr. Joe Vassios (UPI) will be recognized for their service.

During the Banquet we also recognize the Student Presentation Awards and Exhibitors Excellence Award.

From the Ops Manual

Awards Committee

1. Be comprised of not less than three (3) voting members of the Society.
2. Prior to the Annual Meeting, the Chair shall solicit through the Newsletter and Website or shall make recommendations to the Board, nominations for membership awards qualifying in accordance with Chapter IV, Section A of this Operating Manual.
3. Prior to the Annual Meeting, arrange for the purchase and inscription of plaques, certificates, and other items to be presented at the Annual Meeting.
 - a. Honorary Member Award – check with the Bylaws and Resolutions Committee for candidates.
 - b. President's, T. Wayne Miller Distinguished Service, and Max McCowen Friendship Award – check with current President as to recipients, if any.

- d. Outstanding Graduate Student Award – check with current President as to recipients, if any.
- e. Outstanding Research and/or Technical Contributor Award – check with current President as to recipients, if any.
- f. Outstanding International Contribution Award – check with current President as to recipients, if any.
- g. Outstanding JAPM Article Award – check with current President or Editor as to recipients, if any.
- h. Student Presentation Awards – coordinate with Student Affairs Committee.
- i. Exhibitor’s Excellence Award – coordinate with Exhibits Committee.
- j. Outgoing Officers and Directors – coordinate with the Nominating Committee.
- 4. At the Annual Meeting, coordinate participation, qualifications, criteria and student panel judge selection for the (non-student) Best Poster Award.
- 5. Utilize and update, as necessary, the APMS Award/Honors Procedures and Criteria found in Chapter IV, Section A of this Operating Manual, and assist in determining copy on plaques, certificates, etc.
- 6. Provide the Membership Committee annual lists of Awards and Honor recipients for entry into the Society’s permanent record and posting on the website.

Bylaws

Respectfully

Michael D. Netherland

Education & Outreach Committee
July 12, 2015
Myrtle Beach, South Carolina

Submitted by Jeff Schardt

The Education and Outreach Committee worked closely with the Website and other Committees since January 2015, making several upgrades to the APMS website. A brief write-up describing each APMS award is now posted on the website followed by a list of recipients of the award. The Sustaining Member section of the website was upgraded to include logos and a brief description of Sustaining Members' products or services, similar to information printed in the Annual Meeting Program. Links to Sustaining Member websites were updated as well. Minutes dating back to 2001-2002 are now posted. We have not been able to locate Minutes prior to 2001.

APMS Membership Trifold Brochure

The APMS trifold membership solicitation brochure was upgraded and printed. The Secretary has packets of the brochures to send to strategic meetings attended by APMS representatives.

Plant Camp / Lakeville

Two teachers from the Lake Guntersville, AL area attended the Florida Plant Camp in June 2015. Part of the incentive for APMS to sponsor non-Florida teachers to attend Plant Camp is to establish an invasive aquatic plant education initiative in other regions of the U.S. APMS has agreed to fund up to \$10,000 to sponsor teacher attendance at Plant Camp as well as fund upgrades to the Lakeville Activity to make it pertinent to a particular region of the country where there is Regional Chapter interest.

A key component of the Lakeville Activity is a ~45-minute PowerPoint instructional activity called Silent Invaders. Currently Silent Invaders is geared to Florida. The University of Florida has a proposal to upgrade Silent Invaders with plant examples and issues that would be relevant across the country. This would reduce the cost of creating individual regional Silent Invader PowerPoint presentations and would make the Silent Invader PowerPoint information immediately available where there is interest in invasive aquatic plant management.

Katie Walters will brief the Board on Plant Camp 2015 activities. She will also review the attached proposal for APMS to assist in funding a national Silent Invaders PowerPoint presentation.

Creation of educational video presentation

The UF/IFAS Center for Aquatic and Invasive Plants, with funding from the Florida Fish and Wildlife Conservation Commission, has created over 70 curricula activities for 4th-12th grade students on invasive, native, and non-native plants. The activities are divided into four curriculum modules each with an introductory educational video presentation. The first video is titled *Silent Invaders* and introduces basic classification concepts related to plant life (aquatic vs. terrestrial plants; emerged, submersed, floating, and floating-leaved; native, non-native and invasive), and impacts invasive plant species are having on freshwater habitats, natural areas, and neighborhoods. Students also learn about positive actions they can take to help prevent the spread of invasive species. The video can be viewed on our website: <http://plants.ifas.ufl.edu/education/module-1-silent-invaders>.

Silent Invaders is the keystone lesson for the Florida Invasive Plant Education Initiative; all other activities build off the lessons in this presentation. For example, the Education Initiative's popular role-play unit *Lakeville – A Natural Resource Management Activity*, incorporates the presentation as Session 1 of the unit to provide students the necessary background to engage with the Lakeville activity.

Currently, the presentation focuses on species and management issues specific to Florida. Using the Florida video as a template, we propose to adapt it to include information relevant to the entire United States. The video presentation will be an easy tool for formal and informal educators to utilize – allowing them to introduce a complex topic without having to create an entire unit on their own. A nationally adapted *Silent Invaders* presentation would help support the creation and implementation of regionally-specific invasive species curricula, such as the Education Initiative's *Lakeville – A Natural Resource Management Activity*. *Silent Invaders* will provide a base for other curricula to build on, therefore not requiring each region to reinvent the wheel to provide needed background information.

Science concepts introduced include: species migration, adaptation/extinction, empirical evidence, environmental changes, interdependent relationships in ecosystems, biodiversity and humans, and natural resources. *Silent Invaders* will align to the Next Generation Science Standards (standards jointly created by the National Research Council, the National Science Teachers Association, the American Association for the Advancement of Science, and Achieve), and can easily be aligned to any individual states' science standards as needed.

Estimated costs for educational video production are below. The timeline for video completion is 1 year.

A videographer and graphic designer will be needed to complete the video, as well as invasive species biologists and researchers to provide the information needed for the story-board.

- Production: \$ 16,420
 - Videography and recording services will be provided at no charge by the Center for Instructional Technology and Training at UF
 - Graphic Designer @ \$25/hour x 300 hours = \$7500*
 - Story-board creation (Project Assistant) @\$16/hour x 420 hours = \$6720
 - Project coordination/supervision (Katie Walters) @\$22/hour x 100 hours = \$2200

- TOTAL: $16,420 + \text{fringe (Project Assistant } = 5.4\% \times 6720 = 362.88) + (\text{Project Coordinator } = 33.3\% \times 2200 = 732.6) = \$17,515.48 + \text{overhead @ } 28.5\% = \4991.91
- **TOTAL BUDGET: \$22,507.39**

*The cost of the graphic designer is an estimate. CITT may provide this at no cost, the cost may be lower through CITT, or I may have to contract with a graphic designer outside of UF.

Finance Committee Report

July 2015 APMS Board Meeting
Myrtle Beach, South Carolina

Both the APMS and the Endowment investment accounts provided positive returns in 2014 and also through the first quarter of 2015.

Change in value of investments

APMS:	2014 = \$11,638	1 st QTR 2015 = \$1,605
Endowment:	2014 = \$3,450	1 st QTR 2015 = \$1,484

Account balances as of June 18, 2015

APMS:	\$216,713
Endowment:	\$178,163
Total:	\$394,876

John Gardner
Finance Committee Chair

For the Account of: AQUATIC PLANT MANAGEMENT SOCIETY INC
IMA

Account Number: 540

Date: 01/01/2015 to 03/31/2015

Account Summary

Asset Composition

	Market Value	% of Account
Cash	\$2,777.83	1%
EQUITIES	\$26,027.61	12%
MUTUAL FUNDS	\$186,157.73	87%
Accruals	\$74.34	0%
<i>Grand Total</i>	<u>\$215,037.51</u>	<u>100%</u>

Total Account Value	\$215,037.51	100%
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Change in Account Value

	This Period	Year To Date
Starting Value	\$358,358.10	\$358,358.10
<i>Deposits and Withdrawals</i>	(\$145,000.00)	(\$145,000.00)
<i>Dividends and Interest</i>	\$230.34	\$230.34
<i>Transfers</i>	\$0.00	\$0.00
<i>Change in Value of Investments</i>	\$1,605.07	\$1,605.07
Ending Value on 03/31/2015	\$214,963.17	\$214,963.17
Total Change in Account Value	(\$143,394.93)	(\$143,394.93)
(Totals Include Deposits and Withdrawals)		
Total Accruals	\$74.34	\$74.34
Total Ending Value	\$215,037.51	\$215,037.51

For the Account of: AQUATIC PLANT MGMT SOC INC ENDOWMENT
IMA

Account Number: 550

Date: 01/01/2015 to 03/31/2015

Account Summary

Asset Composition

	Market Value	% of Account
Cash	\$20,008.27	11%
MUTUAL FUNDS	\$156,818.14	89%
Accruals	\$70.44	0%
Grand Total	\$176,896.85	100%

Total Account Value	\$176,896.85	100%
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Change in Account Value

	This Period	Year To Date
Starting Value	\$75,342.23	\$75,342.23
Deposits and Withdrawals	\$100,000.00	\$100,000.00
Dividends and Interest	\$0.32	\$0.32
Transfers	\$0.00	\$0.00
Change in Value of Investments	\$1,484.18	\$1,484.18
Ending Value on 03/31/2015	\$176,826.41	\$176,826.41
Total Change in Account Value	\$101,484.18	\$101,484.18
(Totals Include Deposits and Withdrawals)		
Total Accruals	\$70.44	\$70.44
Total Ending Value	\$176,896.85	\$176,896.85

June 25, 2015

To: Board of Directors of the Aquatic Plant Management Society (APMS)

Subject: Report of the Meeting Planning Committee (MPC)

Meeting Planning Committee: Tommy Bowen (Chair)

Committee Members: Craig Aguillard, Linda Nelson, Cody Gray, Sherry Whitaker, Troy Goldsby, Bryan Goldsby, George Selden,

55th Annual Meeting, July 12-15, 2015, Myrtle Beach, South Carolina

By the last week of May, the conference room block at the Hilton was 95% full. Bill Torres has secured additional rooms at the Royal Palms next door that have been converted from condos to suites and are available at \$184 for single or double occupancy plus applicable tax. Also, additional accommodations have been reserved at the Brighton Tower (10) (\$189) and the South Hampton Tower (7) (\$209); both properties within walking distance of the Hilton and still on the Kingston Plantation complex. Reservation reminders have been sent to the membership via the website, provided in the June newsletter, and sent by email.

The MPC has finalized the meeting requirements and coordinated with APMS officers and committee chairs regarding the other meeting necessities (exhibits, registration, audio/visual, student rooms, auctions, etc.). This year's banquet will be held at the Palmetto Pavilion at the Embassy Suites next door to the Hilton with van transportation provided to and from the hotel if you don't care to walk.

A preliminary budget was provided as an enclosure in the January 2015 MPC report. This budget was based on an attendance of 175 delegates and guests. Registration fees, exhibit fees, and sponsorship levels are the same as last year. A net income of \$18500 is estimated for this annual meeting.

56th Annual Meeting, July 17-20, 2016, Grand Rapids, Michigan

The contract has been signed with the Amway Grand Plaza Hotel in Grand Rapids as the site for our 2016 annual meeting, July 17-20.

57th Annual Meeting, July 16-19, 2017, Daytona Beach, Florida

The contract has been signed with the Daytona Beach Hilton in Daytona Beach as the site for our 2017 annual meeting, July 16-19.

58th Annual Meeting, July 15-18, 2018, Buffalo, New York

The APMS Board approved by email vote the Meeting Planning Committee recommendation of the Hyatt Regency Buffalo Hotel and Conference Center in Buffalo, New York as the site for our 2018 annual meeting. The hotel contract was signed on May 27, 2015 by President Cody Gray (Enclosure 1).

1 Enclosure
Tommy



HYATT REGENCY BUFFALO HOTEL AND
CONFERENCE CENTER
TWO FOUNTAIN PLAZA

BUFFALO, NY 14202- US

Telephone: (716) 855-4950
Fax: (716) 855-4958

GROUP SALES AGREEMENT

Date Prepared: May 7, 2015

Group Contact: BILL TORRES

Title: MEETING PLANNER

Organization: AQUATIC PLANT MGMT SOCIETY

Address: 7922 NW 71ST Street
Gainesville, FL 32653

Telephone: (850) 519-4310

E-mail: fapms@embarqmail.com

Function Name: ANNUAL MEETING

Official Event Dates: 7/14/2018 Saturday - 7/19/2018 Thursday

Hotel Sales Manager: Latoya N Williams

Title: Sales Manager

Telephone: (716) 855-4951

Fax: (716) 855-4958

E-mail: latoya.williams@hyatt.com

AQUATIC PLANT MGMT SOCIETY ("Group") and HYATT REGENCY BUFFALO HOTEL AND CONFERENCE CENTER ("Hotel") agree as follows:

A. GROUP'S FIRST OPTION DUE DATE

Hotel agrees to hold the guest rooms and meeting and function space listed in this Group Sales Agreement (the "Agreement") for the Event named above on a tentative basis until 5/29/2015. If this Agreement is not fully executed by Group and Hotel by 5/29/2015, Hotel may release the guest rooms and/or meeting and function space. If, prior to Group's execution of this Agreement, Hotel receives an alternate request for the Event guest rooms and/or meeting and function space, Hotel will notify Group and Group will have forty-eight (48) hours from Hotel's notification to return this signed Agreement to Hotel.

B. GUEST ROOM BLOCK

Date	Day	King Rooms	Double Rooms	VIP Suite	Daily Contracted Guest Rooms
7/14/2018	Saturday	22	22	1	45
7/15/2018	Sunday	74	50	1	125
7/16/2018	Monday	74	50	1	125
7/17/2018	Tuesday	74	50	1	125
7/18/2018	Wednesday	12	12	1	25

Total Contracted Room Nights: 445

C. GUEST ROOM RATES

Hotel confirms the following Guest Room Rates:
Single Occupancy: \$159.00

Double Occupancy:	\$159.00
(1) VIP Suite:	\$0.00- COMP

The Guest Room Rates are quoted exclusive of applicable state and local taxes (which are currently 13.75%), applicable service fees, and/or Hotel-specific fees in effect at the time of the Event.

The hotel agrees not to offer special promotional rates or weekend packages during the meeting period with the exception of corporate negotiated rates, third party website rates, and Hyatt volume accounts, which are less than the meeting rate unless such special rates apply to all rooms in the organization organization's room block.

Any occupied room booked outside the Group's room block, including rooms booked through an internet booking service, that is determined to be occupied by an individual or group with the purpose of participating in this event shall be credited to the Group Group's room night s night's total. Internet booking rates will not be commissionable to the group.

RESERVATION METHOD

HYATT REGENCY BUFFALO HOTEL AND CONFERENCE CENTER currently recommends Passkey web based reservations. This complimentary service is offered by HYATT REGENCY BUFFALO HOTEL AND CONFERENCE CENTER to provide your attendees with an electronic reservations interface that is customized for your event.

Reservations may be made, modified or canceled by individuals on-line at a URL to be established by HYATT REGENCY BUFFALO HOTEL AND CONFERENCE CENTER and published by the group to potential attendees. Individuals will also be able to make reservations by calling Central Reservations at either 1-888-421-1442 toll free or 402-592-6464 non toll free and referring to the group and meeting name. Reservations must be made on or before the cutoff date.

COMPLIMENTARY ROOMS

Hotel will provide Group with one (1) complimentary unit for every forty revenue-producing guest rooms occupied by Group on a cumulative basis. The number of complimentary units provided to Group shall be determined by adding together the total actualized room nights per night of consecutive night stays over the Official Event Dates and dividing by forty. These complimentary units shall be applied as follows:

Discounted guest rooms and suites, if any, are considered additional concessions and shall not be included in the calculation of revenue-producing guest rooms to determine the number of complimentary units. Complimentary units may not be used as credit for Event fees or future events. Complimentary units that are not used have no value.

All complimentary units earned by Group must be assigned to a specific Group attendee, otherwise they have no value and if not utilized, have no monetary value.

CONCESSIONS:

- Gold Passport Points to the Meeting Planner
- Guest Room Rate is 10% commissionable, payable to Florida Event Planning & Meeting Service
- Complimentary Internet in guest rooms, meeting space and the registration area
- Complimentary Meeting space if minimum F&B revenue of \$20,000.00 is met
- 1 Complimentary room per 40
- 30 complimentary exhibit tables with cloth
- 1 VIP Suite during conference dates complimentary
- 10 upgrades to Executive King Rooms at the group rate during conference dates
- 1 Complimentary Junior Suite for Meeting Planner during conference dates
- Lock in F&B Pricing at time of signing
- Complimentary meeting room for 15 people and up to 10 overnight rooms in January of 2018, at an agreed upon date
- No service charges or fees will be assessed to The Aquatic Plant Management Society Master Account for using their own AV equipment (e.g. Laptop, Projector, Printer, Confidence Monitor, VGA Cords, etc.).
- Double meeting planner points to Bill Torres if signed by 5/29/15

D. COMMISSIONABLE

The Guest Room Rates are confirmed on a commissionable basis. Commissions shall be paid to FLORIDA EVENT PLANNING & MEETING SERVICE, no later than thirty (30) days after the payment in full of the Master Account. No commissions will be paid on cancellation fees or attrition fees collected under the Cancellation or Attrition clauses below.

E. GUEST ROOM MINIMUM

Hotel is relying on, and Group agrees to provide, the minimum number of 356 guest room nights during the event as set forth in the Guest Room Block provided in Section B (the Guest Room Minimum) (plus applicable tax and service charges). Should Group's actualized guest room nights fall below the Guest Room Minimum, Group will be responsible for the difference between the Guest Room Minimum and actualized guest room nights multiplied by the Single Occupancy Guest Room Rate, plus any applicable taxes, as calculated on a daily basis (Attrition Fee). However, on any date Group does not meet its Guest Room Minimum and Hotel achieves 100% occupancy for that date, the Guest Room Minimum will be considered to be fulfilled for that date and no Attrition Fee will be due for that date.

Group may not transfer or resell its rights under this Agreement to any third party for purposes of reselling unused portions of the Guest Room Minimum or Guest Room Block.

Hotel and Group intend to liquidate the damages in the event that Group fails to meet the Guest Room Minimum set forth in this section. Therefore, Group and Hotel agree that: (a) the above formula is a reasonable estimate of Hotel's damages in the event that the Guest Room Minimum is not met; and (b) the Attrition Fee does not constitute a penalty.

F. CUT-OFF DATE

The "Cut-Off Date" is 6/23/2018. Reservation requests received after the Cut-Off Date will be based on availability at Hotel's prevailing rates and will be credited to Group's Guest Room Block.

G. MEETING and FUNCTION SPACE COMMITMENT

Hotel is currently holding meeting and function space based on the attached Program of Events which shall be made a part of this Agreement. This is considered to be a firm commitment by Group and any increase or decrease to that commitment may result in a modification of the Meeting and Function Space Rental Fee (as defined below) by Hotel. All meeting and function space is assigned by Hotel according to the number of persons guaranteed to attend the Event. Hotel may reassign the meeting or function space listed on the Program of Events, following Group's written consent and approval. Failure to submit a finalized Program of Events to Hotel by 7/1/18 may result in a release or reassignment by Hotel of the meeting or function space being held for Group. Group agrees to promptly notify Hotel of any changes in its meeting or function space requirements.

H. FOOD AND BEVERAGE MINIMUM

Group agrees to provide a minimum of \$20,000.00 in meeting and function food and beverage revenue (the "Food and Beverage Minimum") (plus tax and service charges applicable at the time of the Event). The current tax rate for food and beverage is 8.75%. Should Group's meeting and function food and beverage revenue fall below the Food and Beverage Minimum, Group shall pay liquidated damages, calculated as the difference between the Food and Beverage Minimum and the actualized meeting and function food and beverage revenue, plus any applicable taxes and service charges. This amount will be placed on Group's master billing account ("Master Account").

Hotel and Group agree that: (a) the above formula is a reasonable estimate of Hotel's damages in the event the Food and Beverage Minimum is not met; and (b) the liquidated damages set forth in this section do not constitute a penalty.

All banquet food and beverage arrangements must be made through Hotel. Only food and beverage purchased from Hotel may be served on Hotel property. Hotel reserves the right to cease service of alcoholic beverages in the event that persons under the age limit mandated by applicable law are present at the Event and attempt to receive service of alcoholic beverages. Hotel reserves the right to deny alcoholic beverage service to guests who appear to be intoxicated.

I. SERVICE CHARGES - FOOD AND BEVERAGE

A service charge of 21% and applicable taxes that are in effect at the time of the Event shall be added to all food and beverage invoices. A portion of the service charge will be allocated to service personnel who provide services for the Event and a portion of the service charge will be retained by Hotel to off-set service personnel's compensation and benefits. The current service charge is 21%.

J. BILLING ARRANGEMENTS

Individuals shall be responsible for their own guest room, tax, incidental charges and any other charges not authorized by Group to be billed to the Master Account. All charges incurred are to be paid upon checkout. The Master Account is limited to charges for the Meeting and Function Space Rental Fee, meeting/function food and beverage charges and other services requested by Group.

Credit procedures will be provided to Group by Hotel upon the request for a credit application.

If Group wishes to set up direct billing for the Master Account, a credit application must be completed and returned to Hotel for approval no later than 5/25/18. In the event credit is approved: (i) all undisputed amounts shall be due and payable to Hotel no later than thirty (30) days after Group's receipt of the Master Account invoice; and (ii) Hotel reserves the right to rescind its approval if there is a material change in Group's creditworthiness.

In the event that credit is not requested or is not approved or is partially approved, payment of Group's total estimated Master Account will be due to Hotel 7/11/18. Failure to remit such payments when due will be deemed to be a cancellation of this Agreement by Group, and Group shall be liable for the Cancellation Fee as set forth herein.

Invoice disputes and/or billing errors must be communicated to Hotel no later than fourteen (14) days before the date payment is due. The Group is still responsible for paying all non-disputed charges within the thirty (30) day term.

K. CANCELLATION OPTION

Either Hotel or Group may cancel this Agreement without cause upon written notice to the other party at any time prior to the Event and upon payment of liquidated damages in an amount according to the following scale (the "Cancellation Fee"), plus applicable taxes. For the purposes of this Section, "Guest Room Revenue" means the Total Contracted Room Nights set forth in Section B multiplied by the Single Occupancy Guest Room profit set forth in Section C.

From 1/1/18 through the first day of the Event	\$64,604.00 (80% of the Guest Room Revenue, 40% of F&B Revenue)
From 1/1/17 through 12/31/17	\$55,528.00 (70% of Guest Room Revenue, 30% of F&B Revenue)
From 7/15/16 through 12/31/16	\$40,377.00 (50% of Guest Room Revenue, 25% of F&B Revenue)
Agreement signing through 7/14/16	\$0.00 - Approved by DOS Bryan Messer

Total anticipated revenue to Hotel under this Agreement:

Total Contracted Room Nights Revenue	\$70,755.00
Food and Beverage Revenue	\$20,000.00
Meeting and Event Space Rental Fee	\$0.00

Payment of the Cancellation Fee shall be made by the canceling party to the non-canceling party at the time this Agreement is canceled by written notice.

Hotel and Group agree that: (a) the above formula is a reasonable estimate of Hotel's and Group's damages in the event of cancellation without cause; and (b) the Cancellation Fee does not constitute a penalty.

L. RIGHTS OF TERMINATION FOR CAUSE

This Agreement may only be terminated by either party without liability upon written notice as set forth below, under the following conditions:

(i) if a party's performance under this Agreement is subject to acts of God, war, government regulation, terrorism, disaster, strikes, civil disorder, curtailment of transportation facilities, or any other emergency of a comparable nature beyond the party's control, making it impossible, illegal or which materially affects the party's ability to perform its obligations under

this Agreement. In such event, the terminating party shall give written notice of termination to the other party within five (5) days of such occurrence;

(ii) if either party makes a voluntary or involuntary assignment for the benefit of creditors or enters into bankruptcy proceedings prior to the date of the Event. In such event, the party who is not making an assignment for the benefit of creditors or entering into bankruptcy proceedings shall have the right to terminate this Agreement upon written notice to the other party; or

(iii) if, at the time of the Event, the hotel will no longer be operated under a Hyatt brand. In such event, Hotel shall notify Group in writing of such change, and Group shall have the right to terminate this Agreement without liability upon written notice to Hotel within thirty (30) days of the date of Hotel's notice of change of brand.

In the event of termination by either party under this section, Hotel shall refund all deposits and/or prepayments made by the Group within thirty (30) days of receipt of the notice of termination.

Except as otherwise specifically provided in this Agreement, neither party shall have the right to terminate this Agreement for any other cause.

M. INDEMNIFICATION AND HOLD HARMLESS

Hotel agrees to defend, indemnify and hold Group harmless from and against all claims, costs, losses, expenses, damages, actions, causes of action, and/or liabilities, including reasonable attorneys' fees, arising out of or resulting from: (i) any negligent act undertaken or committed by Hotel pursuant to the performance of its obligations under this Agreement except for those actions or liabilities which are due to the misconduct or negligence of the Group; or (ii) any breach by Hotel of its obligations under Section P - Compliance with Laws, or Section T - Privacy of Personal Information.

Group agrees to defend, indemnify, and hold Hotel harmless from and against all claims, costs, losses, expenses, damages, actions, causes of action, and/or liabilities, including reasonable attorneys' fees, arising out of or resulting from: (i) any negligent act undertaken or committed by Group or any contractors hired or engaged by Group in connection with the performance of Group's obligations under this Agreement, except for those actions or liabilities which are due to the misconduct or negligence of Hyatt; or (ii) any breach by Group of its obligations under Section P - Compliance with Laws, Section T - Privacy of Personal Information, or Section U - Permits and Licenses.

N. INSURANCE

Group and Hotel are required to insure their obligations set forth in Section M - Indemnification and Hold Harmless, and each shall provide evidence of such insurance upon request. For any activity introduced onto the premises by an outside contractor hired by Group, Group will be fully responsible for the actions of such outside contractor. Upon request, Group will provide a certificate of insurance covering the actions of such outside contractor, naming the hotel owner and Hyatt Corporation and its affiliates and subsidiaries as additional insureds with regard to the activities of such outside contractor.

O. AMERICANS WITH DISABILITIES ACT

Compliance by Hotel. Hotel shall be responsible for complying with the public accommodations requirements of the Americans with Disabilities Act ("ADA") not otherwise allocated to Group in this Agreement, including: (i) the "readily achievable" removal of physical barriers to access to meeting rooms, sleeping rooms, and common areas (e.g., restaurants, rest rooms, and public telephones); (ii) the provision of auxiliary aids and services where necessary to ensure that no disabled individual is treated differently by Hotel than other individuals; and (iii) the modification of Hotel's policies, practices, and procedures applicable to all guests and/or groups as necessary to provide goods and services to disabled individuals (e.g., emergency procedures and policy of holding accessible guest rooms for hearing and mobility impaired open for disabled individuals until all remaining guest rooms are occupied). Any extraordinary costs for special auxiliary aids requested by Group shall be borne by Group provided Hotel notifies Group of such cost in writing.

Compliance by Group. Group shall be responsible for complying with the following public accommodations requirements of ADA: (i) the "readily achievable" removal of physical barriers within the meeting rooms utilized by Group which Group would otherwise create (e.g., set-up of exhibits in an accessible manner) and not controlled or mandated by Hotel; (ii) the provision of auxiliary aids and services where necessary to ensure effective communication of Group's Event to disabled participants (e.g., Braille or enlarged print handouts, interpreter or simultaneous videotext display); and (ii) the modification

of Group's policies, practices and procedures applicable to participants as required to enable disabled individuals to participate equally in the Event.

Mutual Cooperation in Identifying Special Needs. Group shall identify in advance any special needs of disabled Event attendees requiring accommodation by Hotel and will notify Hotel of such needs for accommodation in writing as soon as they are identified to Group. Whenever possible, Group shall copy Hotel on correspondence with attendees who indicate special needs that are covered by ADA. Hotel shall notify Group of requests for accommodation which it may receive otherwise than through Group to facilitate identification by Group of its own accommodation obligations or needs as required by ADA.

P. COMPLIANCE WITH LAWS

Each party hereby represents and warrants that it shall comply with all laws, rules, orders and regulations applicable to the operation of its respective business and performance under this Agreement.

Q. CHANGES; NOTICE

Any changes to this Agreement must be made in writing and signed by both parties to be effective. Any modifications, additions or corrective lining out made on this Agreement will not be binding unless such modifications have been signed or initialed by both parties. Any notice hereunder shall be given to the individuals listed on the first page of this Agreement at the addresses set forth herein. Notice must be given by: (i) certified or registered mail, return receipt requested; (ii) commercial courier for overnight delivery, with a signature signifying receipt; or (iii) facsimile evidenced by a machine-generated receipt, provided that a confirmation copy is also sent that same day by commercial courier for overnight delivery as provided herein. All notices shall be deemed delivered upon receipt.

R. DAMAGE TO HOTEL PREMISES

Group shall be responsible for all damage to hotel premises caused by Group or its agents or contractors. Upon completion of the Event, Group will leave the premises in the same condition as received, reasonable wear and tear excepted.

S. LIMITATION OF LIABILITY

Except for damages covered by the indemnifying party's indemnification obligations as set forth in Section M - Indemnification and Hold Harmless, neither party shall be liable to the other for any special, indirect, incidental, consequential, punitive or exemplary damages even if such party has knowledge of the possibility of such damages, provided that in no event shall either party be liable to the other for any lost profits.

T. PRIVACY OF PERSONAL INFORMATION

Hotel complies with the Global Privacy Policy for Guests which is available at <http://privacy.hyatt.com> (the "Privacy Policy"). If applicable, Group agrees to inform guests or event attendees at the hotel ("Guests") where they may access the Privacy Policy. Group affirms that it (and its agent of record, if applicable) is authorized to provide, request, and receive information pertaining to Guests as is necessary pursuant to the Guests' hotel stay, event attendance or under this Agreement. Further, Hotel will protect and use personal data about Guests that Hotel receives in connection with its performance of this Agreement and as set forth in the Privacy Policy.

U. PERMITS AND LICENSES

Group shall, at its sole cost and expense, obtain all licenses and permits that are: (i) required for Group's Event; or (ii) required and/or necessary for Group to perform its obligations under this Agreement. Such licenses or permits include, but are not limited to licenses and permits: (1) from any federal, state or local governing body; or (2) for the use of a third party's intellectual property, including but not limited to any music, videos, performances, and/or images.

V. GOVERNING LAW; JURISDICTION

This Agreement shall be governed by and construed under the laws of New York. Any controversy, claim or dispute arising out of or relating to this Agreement shall be brought in any court of competent jurisdiction in the state in which the hotel is located for trial and determination without a jury.

W. WAIVER OF JURY TRIAL

TO THE EXTENT PERMITTED BY LAW, THE PARTIES HEREBY EXPRESSLY WAIVE THE RIGHT TO A TRIAL BY JURY.

X. ATTORNEYS FEES

In the event any legal action is taken by either party against the other party to enforce any of the terms and conditions of this Agreement, it is agreed that the unsuccessful party to such action shall pay to the prevailing party therein all court costs, reasonable attorneys' fees, and expenses incurred by the prevailing party. In addition, the party against whom collection is sought by non-judicial means shall be responsible for all reasonable costs (including reasonable attorneys' fees) incurred by the party that is successful in seeking collection of monies due pursuant to this Agreement.

Y. WAIVER

If one party agrees to waive its right to enforce any term of this Agreement, that party does not waive its right to enforce such term at any other time or to enforce any or all other terms of this Agreement.

Z. ENFORCEABILITY

If any provision of the Agreement is unenforceable under applicable law, the remaining provisions shall continue in full force and effect.

AA. COUNTERPARTS/ELECTRONIC SIGNATURES

This Agreement may be executed in one or more counterparts with an original signature or with a Hotel-approved electronic signature, each of which shall be deemed an original and all of which shall constitute the same instrument. Further, if a signed Agreement is provided to the hotel as a photocopy, fax, PDF or other format through a Hotel-approved electronic software system, then such Agreement shall be treated and shall have the same binding effect as an original and shall be acceptable to Hotel to hold the Guest Room Block and/or meeting space as set forth herein.

BB. ENTIRE AGREEMENT

This Agreement, along with its Attachments, contains all of the terms agreed to by the parties. All prior agreements, verbal or written, are no longer effective once this Agreement is signed by the parties. Should there be any conflict between this Agreement and any addenda, exhibits, or attachments, the language of this Agreement shall control.

CC. QUIET ENJOYMENT: The Hotel shall be responsible for ensuring that the Group's use of all function space is free from outside distractions, disturbances and interruptions. In the event the Group's use of function space is disturbed, the Hotel agrees to make every effort to eliminate the noise immediately upon notification by the Group meeting planner.

DD. CONSTRUCTION: Hotel will promptly notify Group of any construction or remodeling to be performed in Hotel over the Event Dates other than routine maintenance and Hotel will use all commercially reasonable efforts to insure that any such occurrence will not materially interfere with Group's use of Hotel. Should construction or remodeling be mutually determined by Group and Hotel to materially interfere with Group's event, Group will have the right to terminate this Agreement without liability with written notice to Hotel as long as such notice is given within 30 days of Group's receipt of notice of such construction or remodeling.

Attachment I: Program of Events

When signed by each party's authorized representative, this Agreement shall constitute a binding agreement between the Group and Hotel.

By the Hotel's
Authorized Representative

By:

Name:

Title:

Date:

LaToya Williams
LaToya N Williams
Sales Manager

5/28/15

By the Group's
Authorized Representative

By:

Name:

Title:

Date:

Dr. Cody Gray
Dr. Cody Gray

APMS President ~~2015-2016~~ 2014-2015

5/27/15

CSG

Report printed: Wednesday 05/20/15
Time: 10:09:46 am
BUFFALO HR

PROGRAM OF EVENTS
For Booking Number : 21030972 SA
AQUATIC PLANT MGMT SOC
PO BOX 821265
VICKSBURG, MS 39182-1265 US
PHONE: (850)519-4310

Meeting Name	Arrival Date	Depart Date	Contact Name	Sales Manager	CS Manager	Catering Manager
ANNUAL MEETING	07/14/18	07/19/18	TORRES, BILL	Williams, Latoya N		
Billing Name	On-site Contact		Billing Type		Account Number	Tax Exempt Number
AQUATIC PLANT MGMT SOC	TORRES, BILL		CC			

Event Name	Event Type	Event Time	Attendance	Setup	Room
Event Date: Monday, 07/16/18					
Student affairs lunch	LUNCH BUFFET	11:30 am - 01:00 pm	30	BANQUET ROUNDS OF 10	Ellicott Room
Reception	RECEPTION	05:30 pm - 07:00 pm	125	RECEPTION	Grand BCD + Grand BC Foyer
Event Date: Tuesday, 07/17/18					
Office/Reg/storage	OFFICE	08:00 am - 05:00 pm	10	EXISTING	Coatroom
General Session	GENERAL SESSION	08:00 am - 05:00 pm	160	THEATRE	GRAND A
Speaker Room	MEETING	08:00 am - 05:00 pm	10	BANQUET ROUNDS OF 8	NIAGARA
Exhibits	EXHIBIT	08:00 am - 05:00 pm	30	8X8 EXHIBITS	Grand BCD
President's Lunch	BREAKFAST	11:30 am - 01:00 pm	20	BANQUET ROUNDS OF 10	Franklin Room
Past President's Lunch	LUNCH BUFFET	11:30 am - 01:00 pm	15	BANQUET ROUNDS OF 10	Ellicott Room
Reception/Dinner	RECEPTION	06:00 pm - 10:00 pm	240	RECEPTION	Grand B & Grand B Foyer

Report printed: Wednesday 05/20/15
Time: 10:09:46 am
BUFFALO HR

PROGRAM OF EVENTS
For Booking Number : 21030972 SA
AQUATIC PLANT MGMT SOC
PO BOX 821265
VICKSBURG, MS 39182-1265 US
PHONE: (850)519-4310

Meeting Name	Arrival Date	Depart Date	Contact Name	Sales Manager	CS Manager	Catering Manager
ANNUAL MEETING	07/14/18	07/19/18	TORRES, BILL	Williams, Latoya N		
Billing Name	On-site Contact		Billing Type Account Number Tax Exempt Number			
AQUATIC PLANT MGMT SOC	TORRES, BILL		CC			

Event Name	Event Type	Event Time	Attendance	Setup	Room
<u>Event Date:</u> Board Meeting	<u>Sunday, 07/15/18</u> MEETING	07:00 am - 05:00 pm	20	EXISTING	Executive Room
Exhibits	EXHIBIT	08:00 am - 05:00 pm	30	8X8 EXHIBITS	Grand BCD
Office/Reg/storage	OFFICE	08:00 am - 05:00 pm	10	EXISTING	Coatroom
Speaker Room	MEETING	08:00 am - 05:00 pm	10	BANQUET ROUNDS OF 8	NIAGARA
Reception	RECEPTION	07:00 pm - 09:00 pm	125	RECEPTION	Regency Ballroom
<u>Event Date:</u> Speaker Room	<u>Monday, 07/16/18</u> MEETING	08:00 am - 05:00 pm	10	BANQUET ROUNDS OF 8	NIAGARA
General Session	GENERAL SESSION	08:00 am - 05:00 pm	160	THEATRE	GRAND A
Office/Reg/storage	OFFICE	08:00 am - 11:00 pm	10	EXISTING	Coatroom
Exhibits	EXHIBIT	08:00 am - 05:00 pm	30	8X8 EXHIBITS	Grand BCD
AERF Lunch	LUNCH BUFFET	11:30 am - 01:00 pm	30	BANQUET ROUNDS OF 10	Franklin Room

Report printed: Wednesday 05/20/15
Time: 10:09:46 am
BUFFALO HR

PROGRAM OF EVENTS
For Booking Number : 21030972 SA
AQUATIC PLANT MGMT SOC
PO BOX 821265
VICKSBURG, MS 39182-1265 US
PHONE: (850)519-4310

Meeting Name	Arrival Date	Depart Date	Contact Name	Sales Manager	CS Manager	Catering Manager
ANNUAL MEETING	07/14/18	07/19/18	TORRES, BILL	Williams, Latoya N		
Billing Name	On-site Contact		Billing Type	Account Number	Tax Exempt Number	
AQUATIC PLANT MGMT SOC	TORRES, BILL				CC	

Event Name	Event Type	Event Time	Attendance	Setup	Room
Event Date: Wednesday, 07/18/18					
Speaker Room	MEETING	08:00 am - 05:00 pm	10	BANQUET ROUNDS OF 8	NIAGARA
Office/Reg/storage	OFFICE	08:00 am - 05:00 pm	10	EXISTING	Coatroom
Exhibits	EXHIBIT	08:00 am - 01:00 pm	30	8X8 EXHIBITS	Grand BCD
General Session	GENERAL SESSION	08:00 am - 01:00 pm	200	THEATRE	GRAND A
Board Meeting	MEETING	12:00 pm - 04:00 pm	25	CONFERENCE	Ellcott Room

Number of Events: 24

Signature : 

AGREEMENT APPROVAL & ROUTING FORM

CORPORATE GROUP/INDIVIDUAL: AQUATIC PLANT MGMT SOC

DATE OF STAY/EVENT: 7/14/2018 - 7/19/2018

NUMBER OF ROOMS/GUESTS: 445 / 150

STANDARD CONTRACT: Y

IF CONTRACT IS NOT STANDARD, DESCRIBE UNIQUE TERMS:

Gold Passport Points to the Meeting Planner

Rate is 10% commissionable

Complimentary Internet in guest rooms and meeting space

Complimentary Meeting space if minimum F&B revenue of \$20,000.00 is met

1 Complimentary room per 40

30 complimentary exhibit tables with cloth

1 VIP Suite during conference dates complimentary

10 upgrades to Executive King Rooms at the group rate during conference dates

1 Complimentary Junior Suite for Meeting Planner during conference dates

Lock in F&B Pricing at time of signing

Complimentary meeting room for 15 people and up to 10 overnight rooms in January of 2018, at an agreed upon date

Double Pts to Bill Torres, planner if signed by 5/29/15

APPROVALS:

\$20,000 F+B / \$ 70,755 Rooms = 90,755 total

Approved By: *JA*

Title: *D.O.J.M*

Date: *5/8/15*

**APMS Summer Board of Directors Meeting
Myrtle Beach, South Carolina
July 12, 2015**

Report of the Nominations Committee

Chair: Michael D. Netherland

Members: David Isaacs, Ken Manuel, Jeff Schardt, and Jeremy Slade

The Nominations Committee is pleased to recommend the following slate:

Vice President: Dr. John Rodgers – Clemson University

Director: Dr. Brett Hartis – Tennessee Valley Authority

Director: Dr. Ryan Thum – Montana State University

Editor: Dr. Jay Ferrell – University of Florida (2nd term)

The Committee discussed several other candidates and I feel the future looks bright in terms of having a good talent pool with individuals who would like to serve on the BOD.

The bios of the nominees were posted in the June Newsletter per requirements spelled out in the OPS manual.

Respectfully

Michael D. Netherland

**APMS Summer Board of Directors Meeting
Myrtle Beach, South Carolina
July 12, 2015**

Report of the Past Presidents Advisory Committee

Chair: Michael D. Netherland

There has been no activity to report during the period between the Mid-Winter Board meeting and the BOD meeting scheduled for July 12, 2015.

A reminder to Dr. Cody Gray that he should attend the Past-President's luncheon as he will need to report on the comments and discussion from the advisory committee at the Post-Conference BOD meeting.

Notes from the Mid-Winter BOD Meeting

The 8 Past Presidents who attended the luncheon encouraged APMS to expand the Graduate Student Research Grant by increasing the frequency of the award provided funding remains available.

The Past Presidents suggested allocating funds into the scholastic endowment fund and paying appropriate initiatives from this fund rather than the general fund to demonstrate the Society's commitment to students and education.

The Past Presidents agreed with the concept of paying an APMS Executive Secretary provided specific duties are developed. They also recommended that smaller expenditures should be better tracked to document APMS financial commitments.

Respectfully submitted,

Michael D. Netherland

Regional Chapter Committee Report
APMS Summer Board Meeting, July 12, 2015
John Madsen, Chair

1. I contacted all the Presidents, Vice Presidents, and Immediate Past Presidents of the regional chapters to request input on the regional chapter luncheon. I also informed them to select two individuals per chapter to attend the luncheon, and to select one person to give an update from the chapter at the conference.
2. I contacted all of the regional chapters regarding support for the APMS Graduate Research Grant program and, with the assistance of Jeremy Slade, we determined that all of the chapters were willing to continue to support this program. Their pledges amounted to \$13,000 per year. Other than SCAPMS, all chapters have paid their pledge for this year.
3. Individuals in Australia and New Zealand have expressed interest in forming a new chapter, in discussions with Rob Richardson and I. This will be discussed at the Regional Chapters luncheon. Unlike the short-lived Nile River Basin chapter, APMS has a number of current members, including many that attend on annual meetings on a periodic basis. We will continue discussions with the individuals on the formation of a chapter.

*Sense of the Board discussion for willingness to add an international chapter – again.

4. The International Aquatic Plant Symposium meets every three years. This year (2015) will be in Scotland. The 2018 meeting will be held on the South Island of New Zealand. I have been asked to serve on the organizing committee of the 2018 meeting. The co-chairs of the organizing committee (Drs. Deborah Hofstra and Paul Champion) have asked for APMS co-sponsorship of this event. While these meetings tend to be small (50 to 100 participants), they are almost entirely researchers in the area of aquatic plant biology and management. This would be an excellent opportunity to promote the Journal of Aquatic Plant Management and encourage submissions, not to mention involvement in our annual meetings. They are asking for a letter of support and a commitment to financially support the meeting at a modest level. [The following motion has not been passed through the Regional Chapter Committee]

MOTION: I move that: 1) the Aquatic Plant Management Society co-sponsor the 2018 International Aquatic Plant Symposium in New Zealand, 2) that the Board of APMS authorize sponsorship support of up to \$1,000US pending an identified need from the co-chairs or their designees, and 3) that the President of the Aquatic Plant Management Society send a letter to the co-chairs of the organizing committee of the 2018 International Aquatic Plant Symposium after the annual meeting indicating our desire to be a co-sponsor of the 2018 International Aquatic Plant Symposium.

APMS Graduate Research Grant
APMS Summer Board Meeting, July 12, 2015
John Madsen, Chair

1. I sent notices to all regional chapter newsletter editors, the APMS newsletter and web editors, and to past participants (PIs) in the program.
2. I recruited judges spanning all regions for the 2015 program review. The judges (and committee members) were:

Society / Chapter	Judge
APMS	Ryan Wersal
Florida APMS	Steve Enloe
MidSouth APMS	Chris Mudge
Midwest APMS	Tyler Koschnick
Northeast APMS	Bin Zhu
South Carolina APMS	John Rodgers
Texas APMS	Mike Masser
Western APMS	Joe Vassios

3. We had two entries:

PI	Institution	Title
Robert J Richardson	North Carolina State University	Aspects of Monoecious Hydrilla Physiology and Response to Herbicide Combination Treatments
Susan Wilde	University of Georgia	Developing an integrated, adaptive management approach to hydrilla management to reduce risk of Avian Vacuolar Myelinopathy in J Strom Thurmond Reservoir (GA/SC)

Please note that both of these PIs have been awarded the APMS Graduate Research Grant in the past. They both are also active in bringing students to the annual meetings.

4. The judges' decision, which was unanimous, will be announced at the banquet.

STUDENT AFFAIRS REPORT

Date: July 2, 2015
Committee: Rebecca Haynie, Chair
Chris Mudge
Leif Wiley

Participants: We have 15 student presenters, 8 of which have never presented at an APMS meeting, from eleven different Universities: NC State, Grand Valley State, University of Georgia, Colorado State, Clemson, Texas A&M, and Montana State.

Accommodations: Student rooms have been reserved by Bill Torres. Considerable time and effort went into assigning rooms so that we could release rooms as soon as possible based on arrival and departure dates. Bill put the student up in and the confirmation numbers were sent to the students.

Books: Each student will receive a textbook of his/her choice (<\$100.00). The books have been ordered (payment arranged with Jeremy Slade) and were shipped to Erika Haug (NC State). She will bring the books to the meeting. We did request that students select a text related to aquatic plants/aquatic ecology, etc.

Luncheon: SePRO will sponsor the student luncheon on Monday. Ben Willis is our guest speaker. Dan Kenney and his 4 staff members will attend.

Judges: Our student rep, Erika Haug, has volunteered to head up the nonstudent posters and exhibitor judging. Chris Mudge has already reached out to judges for both student papers and posters. We have confirmation from 6/10 judges has confirmed with all judges. We will recognize the judges at the meeting and provide them with a 25\$ gift card to a popular retail store (Bass Pro, Cabelas).

Tour: We will have 7 student participants, 4 EPA staff members, and 1 chaperone (me) participating in our student tour of local aquatic plant management activities. The tour will be all day on Thursday. We appreciate APMS sponsoring an additional night hotel stay for tour participants so that we could move the tour to Thursday. This year's tour is sponsored by APMS and was planned and will be hosted by Santee Cooper Power. We thank our tour hosts and are looking forward to a wonderful tour in the beautiful South Carolina Lowcountry!!

Tour expenses:

- We are renting a full size SUV and NC State students will drive their fleet vehicle.
- We will coordinate reimbursement with Jeremy to cover student lunch and dinner on Thursday evening.
- Bill has also reserved hotel rooms for an additional night for all students participating.

Website Committee Report – July 6, 2015
Submitted by Karen Brown

Suggested Changes:

- As of this writing, nothing is posted under [Events](#) except one outdated item from September 2014 that I will have deleted today. Unless someone would like to provide current information for this section and update it regularly, I suggest we delete the **Events** tab from the website and focus on APMS material only. I believe people use the APMS web site to search for information on APMS. Extending the website beyond APMS information would require time that I do not have available.
- Under the **Society** tab, [News](#) is not being kept up to date with the most recent post being March 2014. I suggest this section be removed unless someone agrees to pursue new information and update this material on a regular basis. Material is not being contributed.
- The [APMS Blog](#) is not being updated. I can resume posting popular news items if this is desired.
- I suggest we post information about the **Graduate Student Research Grant** on the website under the **Society** tab. I don't believe it is currently part of the website. It should include previous winners.

Updates and Announcements to the website include:

Annual Meeting:

- Posted **Call for Papers** on the APMS website that links to the WSSA website.
- Added **2015 Sponsorship Information** and **2015 Exhibitor Information** pages.
- Posted the **Pre-Final Agenda** to the website; then the **Final Agenda**.
- Added additional hotel accommodations information to the website.
- Added information about the **2018 Annual Meeting in Buffalo**.
- Added a Table of Contents to [2015 Annual Meeting](#) page to avoid excessive scrolling to find information:

July 12-15, 2015
Myrtle Beach, SC

General Meeting Information

- [Final Agenda](#)
- [Registration](#)
- [Hotel Reservations](#)
- [Call for Abstracts](#)
- [Transportation](#)

- [Guest Activities](#)
- [Other Activities](#)
- [Registration Fees](#)
- [Sponsorship & Exhibitor Opportunities](#)
- [And Finally](#)

Other:

Added the Table of Contents with abstracts for the July 2015 issue of the **JAPMS**.

Circulated the **Graduate Student Research Grant Announcement** for 2015.

Numerous jobs and announcements have been posted to the Membership.

Made numerous updates to the [Sustaining Members](#) section of the [Join](#) page.

Substantially reorganized and added descriptions to each category of the [APMS Awards](#) page.

Updated layout and created the [June 2015 APMS Newsletter](#) and had it posted to the website for sending to the membership.

Invoice:

Invoiced for \$750 by Apex Web Studio for the 2nd quarter of 2015 on April 6, 2015.

LinkedIn APMS Group Update
APMS Summer Board Meeting, July 12, 2015
John Madsen, Moderator

1. The APMS LinkedIn group was formed on February 24, 2011, so it is currently 4 years old. It currently has 1,154 members.
2. The group centers around discussion of topics. Topics in the past six months have included the annual meetings, “favorite” weeds, what’s working (or not working), and issues brought up by group members.
3. I try to start a new discussion every two weeks or so. I try to promote the national and regional societies, including updates on annual meetings. I have also posted about journals, WSSA, AERF, NALMS, and other related organizations.
4. I encourage members to post job announcements and promotions. If these are placed in the wrong category, I move them as appropriate.

NALMS Representative Report
From: Terry McNabb

As I mentioned at the mid-winter report, NALMS had a joint session at our national meeting in Tampa last November where the presidents of NALMS, APMS and the American Fisheries Society all presented their perspective on working closer together with similar Societies. Other APMS members such as Jeff Schardt were in attendance. These talks were followed by a panel discussion with the room and approximately 100 of the NALMS attendees were present. A significant number of them addressed the panel and some very good initial discussion was held.

One action item that has now been completed, is each of these Society's publications provided space for a summary article that focused on the overlap of these three groups and began to provide awareness of each other's mission. Aquatics Magazine and Lakeline were the first to publish, the American Fisheries Society just completed publication by placing this article in their Journal.

One of the key ways we thought we could expand the reach of each organization would be to hold joint meetings at some point in the future. This was thought to be something that could be easier organized at the local chapter level and that is something I believe we might want to start looking at.

Mr. Reed Green with the USGS (and formerly a long time ago with the WES Aquatic Plant Research Team) is our current President and he will be attending our meeting in Myrtle Beach as will I. We would like to entertain some informal discussion on these subjects during our meeting there. If possible I would also like to invite him to the Past Presidents Lunch, he is thinking of instituting a similar event at NALMS and it might be good for him to see how we do that, I have always found this useful and I think NALMS could benefit from something similar.

Report on developing session with the American Fisheries Society

Michael Masser

I made contact with the current President of the American Fisheries Society (AFS <http://fisheries.org>) (President 2014-15 is Donna L. Parrish, Vermont). She was receptive to APMS developing a session/symposium for an annual AFS meeting. She put me in touch with Quinton Phelps (MO Dept. of Conservation – 605-695-0593). Quinton said that all we had to do was put in a request to develop a symposium and it would be reviewed and if selected then we do it. He was excited about the proposition. The invitation to submit symposia ideas is posted on their web site (<http://fisheries.org/afs-2015-invitation-to-submit-proposals-for-symposia>) Symposia proposals are usually due about mid-January of each year and usually accepted within a month (i.e. mid-February). President-elect is Ronald J. Essig (USFWS, WSFR) Hadley, MA 413-253-8504.

If APMS wants to start at a smaller but possibly more targeted venue then the Southern Division of AFS (SDAFS). <http://sdafs.org/call-for-manuscripts-symposia-and-abstracts-from-southeastern-association-of-fish-wildlife-agencies/> This is the “call for symposia” url. Proposals are due around the end of April each year. U of FL has been doing some Aquatic Weed Short Courses for SDAFS. Current President is Dennis Riecke (MS Dept. Wildlife, Fisheries, and Parks) Jackson, MS 601-432-2207. President-elect Dave Coughlan (Normandeau Associates, Denver, NC 704-999-4622).

**Director of Science Policy Report
APMS Board Meeting
Myrtle Beach, South Carolina
July 15, 2015**

Action/Discussion Items

- 1. WSSA unanimously approves definition of a “weed”.**
- 2. Pollinator Protection- Press Release, WSSA Position**
- 3. National Survey of Most Common and Troublesome Weeds**
- 4. FFAR Seeking Weed Science input**
- 5. Aquatic Plant Control Research Program funding**
- 6. WOTUS Finalized. 27 States Sue.**
- 7. NPDES Fix Bills - H.R. 897 and S. 1500**
- 8. NISAW 2016**
- 9. Mixing MOA’s More Effective than Rotating MOA’s**

1. Definition of a Weed

On July 7, 2015 the WSSA board unanimously approved the following definition of a weed:

A plant that causes economic losses or ecological damage, creates health problems for humans or animals, or is undesirable where it is growing.

The plan is for the WSSA public awareness committee to do a press release on this and then incorporate it into a WSSA Fact Sheet that will include definitions for other specific types of weeds such as noxious weed, invasive weed, and “superweed”.

2. Milkweed, Monarchs, and Pollinator Protection

The issues of milkweed, monarchs, and pollinator protection continues to be a hot topic in Washington D.C. In mid-May, the White House, through the Office of Science and Technology Policy issued the [Pollinator Research Action Plan](#). The plan focuses on increasing honeybee and monarch butterfly numbers through the creation and maintenance of pollinator habitat. In conjunction with this effort, the EPA has also issued a [Proposal to Protect Bees from Acutely Toxic Pesticides](#). These regulations would prohibit the application of pesticides that are acutely toxic to bees during bloom in crops where honey bee pollination services are contracted. On the proposed list of 76 restricted pesticides are 3 herbicides: sethoxydim, diuron, and bensulide. The [comment period](#) on these regulations will remain open until July 29.

On June 24, the EPA also published a document in the federal register titled “[Risk Management Approach to Identifying Options for Protecting the Monarch Butterfly](#)”. This document is the start of the process which will depend upon (i) input from a diverse group of stakeholders to identify and integrate information with respect to influences on the population dynamics of the monarch butterfly and the milkweed plant; and, (ii) cooperation and collaboration from these diverse stakeholders to identify activities that will balance weed management needs across varied landscapes with conservation of the milkweed plant.” The 30 day [comment period ends July 24](#). WSSA will be submitting comments on this EPA document as well as issuing a press release about promoting pollinator habitat using “prudent” weed management. This would basically set the tone for WSSA’s position on promoting pollinator habitat.

As a bit of good news regarding pollinator protection, the Senate Environment and Public Works committee marked up a 6 yr transportation bill (DRIVE Act, S. 1647) that included an amendment from Sen. Gillibrand (D-NY) that WSSA supported which encourages pollinator habitat along transportation rights-of-ways. This is the first time a provision like this was included in the Senate to encourage pollinator habitat on transportation rights-of-ways. Some of the provisions in the amendment include: 1) conduct or encourage integrated vegetation management practices on roadsides and other transportation rights-of-way, including reduced mowing; 2) enhance the development of habitat and forage for Monarch butterflies, other native pollinators, and honey bees through plantings of native forbs and grasses, including noninvasive, native milkweed species that can serve as migratory way stations for butterflies and facilitate migrations of other pollinators; 3) encourage leveraging through partnerships and coordination with stakeholders in support of pollinators and plantings of native forbs and grasses, such as environmental groups, research institutions, other agencies, businesses, and community organizations; and 4) conduct or facilitate research and demonstration projects on the economic and environmental benefits and best practices for integrated vegetation management, reduced mowing, and plantings of native forbs and grasses for pollinator habitat, forage, and migratory way stations for Monarch butterflies and other migrating pollinators.

3. National Survey of Most Common and Troublesome Weeds- Update. There were 460 responses and about 650 total surveys completed for the most common and most troublesome weeds in 26 different cropping systems and natural areas. Soybeans had the most responses with 90, followed by corn at 82. 3rd and 4th most replies were for Aquatic- lakes and pastures – each in the mid-50's. The least responses were for peanut, rice, and vegetable cole crops with 6; followed by vegetable cucurbits, sugarbeets, and aquatic irrigation canals with 7. We can supplement some of that data with the SWSS survey done by Ted Webster.

There are 659 weeds mentioned at least once. Of those, 136 weeds are mentioned by 10 or more respondents. 523 of the 659 weeds are only mentioned by 9 or fewer survey respondents, meaning only about 20% of the weeds listed in the survey showed up on 10 or more respondents surveys. Common lambsquarters showed up in the survey the most, followed by palmer amaranth, and waterhemp. Among all aquatics categories (rivers and lakes, ponds, and irrigation canals), the 3 most common aquatic weeds were 1) Eurasian watermilfoil, 2) curlyleaf pondweed, and 3) hydrilla. The 3 most troublesome aquatic weeds were 1) hydrilla, 2) Eurasian watermilfoil; and 3) curlyleaf pondweed.

4. FFAR Seeks Our Input The Foundation for Food and Agriculture Research (FFAR) named Dr. Sally Rockey as its first executive director on June 11. She is currently the deputy director of extramural research at NIH, but spent 19 years USDA. She has entomology degree from Ohio St. She starts at FFAR in September 2015.

FFAR was established in the 2014 Farm Bill. Congress provided \$200 million for the Foundation that must be matched by non-federal funds as the Foundation identifies and approves research projects. The Foundation operates as a non-profit entity seeking to address problems of national and international significance. For more background on FFAR, as well Dr. Rockey's bio, please visit: <http://www.far.foundation/first-executive-director.html>

Following FFAR's June 11 board meeting, they announced their **initial research target areas**: seven subtopics that fall under the two umbrellas:

1. More productive, sustainable agriculture

- Improving plant efficiency
- Optimizing agricultural water use
- Transforming soil health
- Enhancing sustainable farm animal resilience, productivity, and health

2. Better health through food

- Achieving a deeper understanding of nutrition and healthy food choices
- Managing food production systems for enhanced human nutritional outcomes
- Spurring food system innovation

FFAR is currently seeking input on these areas. I plan to meet with FFAR's chief of staff, Katy Raymond, and communications director, Madeleine O'Connor, on July 20 to discuss weed science priorities. I think there is a fit here for aquatic weed research, especially which is related agricultural irrigation and water use. The next in-person meeting of the FFAR board will be held in October 2015. A portion of the meeting will be open to the public (location TBA).

5. Aquatic Plant Control Research Program (APCRP) Gets Support in Both the House and Senate, (but still not from the Army Corp).

For the first time in 4 years, the House included \$4 million in their mark-up of the Energy and Water Development Appropriations Bill for APCRP. During that time, support from the Senate has been carrying APCRP. The House support was likely due to the new authorizing language in the Water Resources Reform and Development Act of 2014 (WRRDA), which increased the authorization of funding for APCRP from \$15 million to \$20 million per year and expanded the scope of research directed to control not just aquatic plant growths, but all aquatic invasive species.

6. WOTUS Rule Finalized. 27 States Sue.

On June 29, the Waters Of The U.S. (WOTUS) rule was officially published in the Federal Register, and subsequently, 18 states filed lawsuits in three separate federal courts seeking to block the administration's expansion of which waters are covered under the jurisdiction of the Clean Water Act (CWA). The rule will take effect Aug. 25, but for judicial review purposes, the rule would be considered final on July 13.

Texas, Louisiana, and Mississippi filed a joint lawsuit in Houston asserting that the EPA's final rule is "an unconstitutional and impermissible expansion of federal power over the states and their citizens and property owners." While the EPA has the authority to regulate water quality, the suit says Congress has not granted the EPA the power to regulate water and land use.

Similarly, Ohio and Michigan filed a joint complaint in an Ohio federal court, while the following 13 states: Alaska, Arizona, Arkansas, Colorado, Idaho, Missouri, Montana, Nebraska, New Mexico, Nevada, North Dakota, South Dakota, and Wyoming are seeking to have the rule overturned in a North Dakota federal court. Another lawsuit was filed the next day from nine eastern states in a Georgia federal court led by West Virginia.

The EPA and Army Corps of Engineers first proposed the WOTUS rule in April 2014 and finalized it in May 2015. The rule will reportedly add some two million acres of streams and 20 million acres of wetlands under the jurisdiction of the CWA.

There is also legislation in both the House (H.R. 1732) and Senate (S. 1140) that would repeal the WOTUS rule and require the administration to develop an alternative rule in consultation with state and local governments. In May, the House voted 261-155 to pass its bill. The Senate version was passed by the Environment and Public Works Committee in June, but is awaiting a vote from the full Senate. The Administration said it would likely veto the House and Senate bills, so a two-thirds majority would be needed in both chambers. In addition to the stand alone bills that would repeal WOTUS, there are also "riders" in the appropriations bill in both the House and Senate that would prevent EPA and the Army Corp of Engineers from using any money to implement WOTUS. However, that is only a 1 year solution, and according to the lawyers, the states would still have the burden to implement the new WOTUS rule, even without the federal money.

7. NPDES Fix Bills - H.R. 897 and S. 1500

On March 19, the House Agriculture Committee passed The Reducing Regulatory Burdens Act of 2015 (H.R. 897). This legislation has passed the U.S. House as a stand-alone bill in two previous sessions of Congress but failed to get floor consideration in the Senate. H.R. 897 clarifies congressional intent and eliminates the duplicate regulatory requirement of a National Pollutant Discharge Elimination System (NPDES) permit for the use of herbicides in, over, or near waters of the United States that are already approved for use under FIFRA. This stems from the problem created in 2009 by a three-judge Court of Appeals Ruling for the Sixth Circuit. The 2009 court ruling invalidated a 2006 EPA regulation exempting pesticide applications that are in compliance with FIFRA from a requirement to also comply with NPDES permits. In the Senate, Crapo (R-ID) and McCaskill (D-MO), along with 14 other Senate Co-sponsors, introduced S. 1500 on June 3, as a companion bill to what the House passed. Two avenues for passage in the Senate include: 1) as a stand-alone bill, or 2) packaged with the Sportsmen's Bill.

8. Next National Invasive Species Awareness Week (NISAW) is Feb. 21-27, 2016

After the departure of Lori Williams as co-organizing chair for NISAW, Phil Anreozzi from NISC has taken her place. Last February, we organized most of the NISAW events so that they occurred online. See www.nisaw.org. Other main organizing committee members include Leigh Greenwood- TNC, Hilda Diaz-Soltero – USDA, Scott Cameron – RRISC, Jason Goldberg – FWS, Priya Nanjappa – AFWA, Chuck Barger-Bugwood, and Peg Brady- NOAA. For 2016 we are working on a “big event” on Capitol Hill in conjunction with the Congressional Invasive Species Caucus, as well as a reception, awards ceremony and kids day activities at the Smithsonian.

9. Mixing MOA's More Effective than Rotating MOA's- Weed scientists at Illinois evaluated glyphosate-resistance incidences, as well as landscape, soil, weed, and farm-management data from 105 central Illinois grain farms between 2004 and 2010, including almost 500 site-years of herbicide application records. Their paper was recently published ([http://onlinelibrary.wiley.com/journal/10.1002/\(ISSN\)1526-4998/earlyview](http://onlinelibrary.wiley.com/journal/10.1002/(ISSN)1526-4998/earlyview)) and builds on the work of Beckie and Reboud (*Weed Technology* 2009 23:363–370), and reinforces the herbicide resistance BMP recommendation (Norsworthy et al 2012 *Weed Science*) that herbicide mixing, as opposed to herbicide rotation, is the most effective tool in managing resistance. A news story about the Illinois study is at: <http://news.aces.illinois.edu/news/study-uses-farm-data-aid-slowing-evolution-herbicide-resistant-weeds>

New Business

Following are documents supporting discussion in New Business

Document Retention

Women of Aquatics



Sample Document Retention and Destruction Policy

PURPOSE OF THIS TOOL: Certain federal laws prohibit the destruction of certain documents. Not-for-profit organizations should have a written, mandatory document retention and periodic destruction policy. Policies such as this will eliminate accidental or innocent destruction. In addition, it is important for administrative personnel to know the length of time records should be retained to be in compliance.

Document Destruction

The Document Retention and Destruction Policy identifies the record retention responsibilities of staff, volunteers, members of the board of directors, and outsiders for maintaining and documenting the storage and destruction of the organization's documents and records.

The organization's staff, volunteers, members of the board of directors, committee members and outsiders (independent contractors via agreements with them) are required to honor the following rules:

- a. Paper or electronic documents indicated under the terms for retention in the following section will be transferred and maintained by (fill in the blank based on the organization's practices);
- b. All other paper documents will be destroyed after three years;
- c. All other electronic documents will be deleted from all individual computers, data bases, networks, and back-up storage after one year;
- d. No paper or electronic documents will be destroyed or deleted if pertinent to any ongoing or anticipated government investigation or proceeding or private litigation (check with legal counsel or the human resources department for any current or foreseen litigation if employees have not been notified); and
- e. No paper or electronic documents will be destroyed or deleted as required to comply with government auditing standards (Single Audit Act).

Record Retention

The following table* indicates the minimum requirements and is provided as guidance to customize in determining your organization's document retention policy. Because statutes of limitations and state and government agency requirements vary from state to state, each organization should carefully consider its requirements and consult with legal counsel before adopting a Document Retention and Destruction Policy. In addition, federal awards and other government grants may provide for a longer period than is required by other statutory requirements.

* Adapted from National Council of Nonprofits.

Type of Document	Minimum Requirement
Accounts payable ledgers and schedules	7 years
Audit reports	Permanently
Bank reconciliations	2 years
Bank statements	3 years
Checks (for important payments and purchases)	Permanently
Contracts, mortgages, notes, and leases (expired)	7 years
Contracts (still in effect)	Contract period
Correspondence (general)	2 years
Correspondence (legal and important matters)	Permanently
Correspondence (with customers and vendors)	2 years
Deeds, mortgages, and bills of sale	Permanently
Depreciation schedules	Permanently
Duplicate deposit slips	2 years
Employment applications	3 years
Expense analyses/expense distribution schedules	7 years
Year-end financial statements	Permanently
Insurance records, current accident reports, claims, policies, and so on (active and expired)	Permanently
Internal audit reports	3 years
Inventory records for products, materials, and supplies	3 years
Invoices (to customers, from vendors)	7 years
Minute books, bylaws, and charter	Permanently
Patents and related papers	Permanently
Payroll records and summaries	7 years
Personnel files (terminated employees)	7 years
Retirement and pension records	Permanently
Tax returns and worksheets	Permanently
Timesheets	7 years
Trademark registrations and copyrights	Permanently
Withholding tax statements	7 years

Resources

 National Council of Nonprofits www.councilofnonprofits.org

Sample Document Retention and Destruction Policy

- BoardSource Record Retention and Document Destruction Policy—Download 4 Samples (E-Policy Sampler) www.boardsource.org/Bookstore.asp?Type=epolicy&Item=1071
- Independent Sector www.independentsector.org/issues/sarbanesoxley.html
- AICPA Management of an Accounting Handbook—2003 and IRS Appendix Document www.cpa2biz.com/AST/Main/CPA2BIZ_Primary/PracticeManagement/PracticeAdministration/PRDOVR~PC-090407/PC-090407.jsp
- Guide to Record Retention Requirements in the Code of Federal Regulations: Contact the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402-9325 or from CCH, Inc. at www.onlinestore.cch.com

WOMEN OF *Aquatics*

MISSION

Together we promote all women of the aquatics industry by inspiring and supporting them to pursue their ambitions and achieve their potential both professionally and personally.

AREAS OF FOCUS

Career Advancement

Continuing Education

Work-Life Balance

Health & Wellness